

NATIONAL HISPANIC COALITION OF FEDERAL AVIATION EMPLOYEES

PO Box 23276 / WASHINGTON, D.C. 20026-3276

EXECUTIVE COMMITTEE MONTHLY TELECON

Telecon Number:	(862) 902-0250		
Date:	October 20, 2014		
Scheduled – Start	Stop	5:08 p.m. (Central)	6:02 p.m. (Central)

TELECON INSTRUCTIONS

Today's date is (ANNOUNCE DATE). This TELECON is being recorded. To ensure all telecon participants can hear clearly, please identify yourself before you speak and do not forget to mute your phone (*6) while others are speaking to cut down on background noise. Be mindful of your surroundings, call from a quiet location. Also, please one speaker at a time and keep comments/discussion brief so we ensure everyone has an opportunity to speak within the hour. Let's get started with the Roll Call. If I do not call your name, please identify yourself at the end of Roll Call.

IN ATTENDANCE

President	David Dominguez	X	AWA	Jacqueline Pino	Unavailable
Vice-President	Ida Marrero	X	ACT	Roberto Villa	X
Director of Administration	Misty Pena	Unavailable	AAL	Sylvia Villa	Unavailable
Director of Resources	Erik Salazar	Unavailable	AWP	Dolores Leyva	X
Director of Education	Cynthia Garcia	Unavailable	ANM	Sara Wibmer	X
Director of Public Affairs	Susie Diaz	X	ASW	Angel Cases	Unavailable
Special Assistant	Yadira Lacot	X	MMAC	John Espinosa	X
Special Assistant-East	Oscar Torres	Unavailable	ASO	Ed Cardenas	X
Special Assistant-West	Kim Nolan	Unavailable	AGL	Michael Valdes	Unavailable
Special Assistant-Central	Raul Garza		AEA/ ANE	Barbara Lindsay	X
Legislative Chair	Bill Fernandez		ACE	Laurie Ortiz	X
Elections Chair	Vacant		Corporate Co-Chair	Yami Gonzales	X
C&B Chair	Bill Fernandez		Membership Chair	Mindy Moreno	Unavailable
Corporate Chair	Raquel Ysasi-Huerta	Unavailable	Conference Chair	Don Espinosa	X

CALLED TO ORDER

Called to Order: 5:08 p.m. Roll call conducted by Ida Marrero.



EXECUTIVE BOARD UPDATES

PRESIDENT'S REPORT – David Dominguez

- Chairs were not requested to attend.
- Announced ASO new RCD – Ed Cardenas.
- **NOTE: Changes to telecon time to first Monday, 5:30 p.m. (Central). Yami and Laurie had possible conflicts.**
- Special Assistants include: Oscar Torres (East); Kimberly Nolan (West); Raul Garza (Central); and Yadira Lacot. RCD's are asked to invite the Special Assistants to events being held. We are trying to get better at giving RCD's access to the Executive Board. David will ask the Executive Board members to be a part of chapter meetings so in case there are questions, an EBoard member can be available. RCD's are asked to invite David to meetings, telecons, events, and if his schedule permits, he will attend. If he can't attend, one of the Special Assistant's will be asked to attend. Ida agreed to attend RCD meetings. Ida will be meeting with RCD's in the near future.

ACTION: Susie will add the Special Assistant that correspond to an RCD's area be added to the region's email list.

- Committee Chair Updates:
 - Legislative Chair: Previously was David. When David was elected President, Sadie was appointed; however, due to work obligations, she can no longer hold this position. Sadie will continue to be on the committee. The new legislative chair is Bill Fernandez. Bill has moved to DC.
 - Membership Chair: Mindy Moreno
 - Elections Chair: Not confirmed.
 - Conference Chair: Don Espinosa. For this year's conference, Ed will represent the regional level and Oscar will assist/co-Chair.
 - Constitution & Bylaws: Bill Fernandez
 - Corporate Relations Chair: Raquel Ysasi-Huerta. Yami Gonzales is the Assistant.
 - Historian: Ilija Quinones. We want to create a history of our organization, old articles, pictures, etc., on our website. Raquel Ysasi-Huerta and Don Espinosa will also assist with this effort. David received a call from Gabriel Manns, previous DOPA, who would also like to assist.
- Conference – President message was sent to the membership about the 2015 conference. The challenge now is the dates. There was a change in the Worklife Benefits Manual, 12-6, regarding administrative time for these types of events. Effective October 1, 2014, the administrative time allowed was reduced from 24 hours to 16 hours. We have to come up with a strategy of either 2 or 3 day training, in which if it is 3 day training, it is possible that a member may have to take leave, unless the manager authorizes to approve the third day, which is allowed in 12-6. The Executive Board will discuss at the next quarterly meeting.
 - Roberto – a few members that may attend. The ones that will attend would take leave to attend. Don't know about other members because normally only one or two members that attend.



- Dolores – Don't have any reference. She would attend and her DOA.
- Barbara – Think we should go for 3 day. This past conference was good.
- John – He would have to ask. He would assume though based on Barbara's comment, employee would be willing to take a day of annual leave. Is there an option to host over a weekend? Is there a price increase by doing this?

David – challenge is executive support. However, hosting the conference on a Saturday is an option.

- Ed – Southern had a great turnout at last conference, with lots of positive feedback. He thinks that those members that can attend would attend, especially if we are assisting in some other way.
- Yadira (AWA) – if we make a could case, members should be able to take leave. Question is would that day be travel day or one of the actual training days? *David – it would be a training day.* So a member would have training for 2 days and 1 day of leave. Suggest polling the members. *David as far as leave, members have attended in the past on their own time.*
- FAA has a program office called Aviation & Space Education (AVSED). James Brough's office is in charge of STEM program and AVSED. This office sanctions events around the country, and FAA employees who frequent these events, with manager support, this program authorizes managers to do that. James indicated they are in need of support, especially from EA's. James would like to know when events are going on so that his office can support. An example recently, the Smithsonian had an event, who reached out to NHCFAE for a Subject Matter Expert, and there was some confusion about who could support. As a result, we did not send a representative. At the Executive Board meeting, David would like to have a presentation from James Brough to explain how his office can assist in sanctioning an event so that way "we" can ask for support from our managers to attend these events.
 - Ed: He is a counselor with State Aviation. ATO paid for him to attend a Sun N Fun event. This is another avenue for RCD's who want to participate. There is an eLMS course, and when there is an event in an area, an email is sent out.

VICE-PRESIDENT'S REPORT – Ida Marrero

- Sent email to all RCD's to touch base with everyone.
- After 1st Quarterly meeting, she will transition with Don and look at were we are at with Strategic Plan.
- Call if you need her.

DIRECTOR OF ADMINISTRATION REPORT – Misty Peña

Unavailable.

DIRECTOR OF RESOURCES REPORT – Erik Salazar

Unavailable.



DIRECTOR OF PUBLIC AFFAIRS REPORT – Susie Diaz

- Send articles for La Palabra – due by November 7, 2014.
- Will send a reminder to RCD’s about the due date for articles
 - Laurie: Can members submit articles? *Susie indicated that any member can submit articles.*
- We will stick to due dates for La Palabra articles.

DIRECTOR OF EDUCATION REPORT – Cynthia Garcia

Unavailable.

CHAPTER/REGION UPDATES:

AWA – Jacqueline Pino

Yadira briefed

- Three activities for Hispanic Heritage Month that included First Command and Magellan.
- No closing ceremony due to resources.
- Yadira will write an article about LULAC’s FTI training. OPM Director Katherine Archuleta mentioned “NHCFAE” in her speech.

David had a meeting with Director of Diversity & Inclusion, who advises Ms. Archuleta. Veronica confirmed that we are a part of Ms. Archuleta’s speech due to Air Traffic Control hiring.

ACT – Roberto Villa

- Events with Hispanic Heritage Month. Did not have open/close ceremony. Hosted a few events through month, with limited participation. Events were advertised.
- Another event about to get done in November is Employee Association (EA) Awareness event. Host in Fall and Spring. Have all the EA’s with a table and promote organizations and use it as a recruitment effort.

ASO – Ed Cardenas

- He was appoint as RCD and Yami is Deputy and Freddy is DOA.
- No first meeting yet due to travel schedule. Plan to meet with Ida for transition.
- Successful Hispanic Heritage Month at two facilities and four new members.

AWP – Dolores Leyva

- Four events for Hispanic Heritage Month. Events had about 80 people. Recruited four new members.
- Working with Civil Rights to do an Employee Association event in Spring.
- Working on two community events.
- Working with First Command to do presentations in January.



ACE – Laurie Ortiz

- Went to a school and talked to students about higher education.
- For Hispanic Heritage Month will go to weeks but will be delayed a few weeks until Marina returns.
- First Command contact – she needs to find his card so she needs his name.

ANW – Sara Wibmer

- Wonderful opening/closing ceremony for Hispanic Heritage Month.
- Four events that included a Cesar Chavez movie, training session, Livingston, salsa contest, and closing had a guest speaker – 43rd District State Representative.
- Concern in ANW area with hosting events in one building vs. both building. Concern is that ATO employees may not be supported in the other building. This is based on feedback from members in that area.
- Recruited one new member.

AAL – Sylvia Villa

Unavailable

ASW – Angel Cases

Unavailable

MMAC – John Espinosa

- For HHM, co-sponsored event with First Command – a Lunches Learned.
- Gearing up for Elections to replace DOA and Deputy. Early November timeframe
- Meet and Greet during the Executive Board’s 1st quarter meeting. He is coordinating with Erik.

AGL – Michael Valdes

Unavailable

AEA/ANE –Barbara Lindsay

- Still trying to organize an EA event in New York area – hoping to do it in November. Oscar provided names of individuals of who will help support this event.

COMMITTEE CHAIR UPDATES

CONFERENCE CHAIR – Don Espinosa

- This year’s conference will be unique and different. Training will be focal point, and we will publicize the training.
- Looking forward to working with everyone.



CORPORATE – Raquel Ysasi-Huerta/Yami Gonzales

ELECTIONS – Vacant

MEMBERSHIP – Mindy Moreno

C&B – Bill Fernandez

LEGISLATIVE – Bill Fernandez

SPECIAL ASSISTANT – Oscar Torres

SPECIAL ASSISTANT – Kim Nolan

SPECIAL ASSISTANT CENTRAL - VACANT

SPECIAL ASSISTANT – Yadira Lacot

TELECON ADJOURNED

Telecon ended at: 6:02 p.m.

Minutes prepared by:



Misty Peña, National Director of Administration, NHCFAE

