



National Hispanic Coalition of Federal Aviation Employees (NHCFAE) Executive Board Telecon Minutes

Telecon Number	(862) 902-0250		
Topic	Executive Board Telecon		
Date	October 7, 2013	Scheduled - Start Stop	5:00 PM (Central) 6:02 PM (Central)

Telecon Instructions	This TELECON is being recorded. To ensure all telecon participants can hear clearly, please identify yourself before you speak and do not forget to mute your phone (*6) while others are speaking to cut down on background noise. Be mindful of your surroundings, call from a quiet location. Also, please one speaker at a time. Let's get started with the Roll Call.
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Roll Call	National Officers	Committee Chair
Attendees	X President – David Dominguez	X Corporate Sponsor – Favi Garcia
	X Special Asst. to Pres. – Yadira Lacot	X Membership Chair – Misty Pena
	X Vice President - Don Espinosa	Constitution & Bylaws – Bill Fernandez
	X Director of Administration – Misty Pena	Elections – Celsa Rodriguez
	Director of Resources - Erik Salazar	
	Director of Education - Raquel Ysasi-Huerta	
	X Director of Public Affairs – Susie Diaz	
	SA/East Liaison – Oscar Torres	
	X SA/West Liaison – Faviola Garcia	

Agenda	Topic/Discussion
Call to Order	Telecon called to order at 5:03PM Central

	<p>President's Report – David Dominguez</p> <ul style="list-style-type: none"> • David welcomed everyone to the telecon – the first EBOARD telecon. • His days off are Thursday and Friday; however, he sometimes has overtime. He will use his days off to take care of matters. His work schedule doesn't allow him immediate access but anyone can text and/or email him. When he gets a break, he checks email/texts. If emergency situation, you can call him at 916-366-4045 – use this sparingly. He will try to use sametime. He will respond quickly to emails/texts. Yadira is looking into the gmail account stuff so for now everyone copy daveatbay@sbcglobal.net until she resolves • EBoard and ECommittee telecon – He is going to try and adhere to the time schedule and keep each telecon to an hour. He will look to Don to keep it on time. At the end of each telecon, if anyone wants to stay on and discuss matters further, that will be an option. • He is open to constructive criticism, wants everyone's input, and wants everyone to feel free to speak up. • He wants us to get reconnected with members at the grass-root level. As discussed on Friday's telecon, he hopes local chapters will host events during the furlough. He knows we have in the past concentrated on legislative efforts and building relationship in DC but we need to reconnect at the member level. He wants to reach out to RCD's and push/challenge them to market facilities that we do not have any presence so we can grow the organization that way. This will require field participation from everyone. When he meets with Erik, they will discuss budget to determine what resources are available to fund this effort. We have a budget surplus since we did not have a national conference. He also has an idea for a new recruitment effort that he will discuss with Erik and then discuss with rest of EBoard in Chicago. He wants to look at training opportunities since we do have a budget surplus so he will get with Raquel to proceed with this effort. He wants Don to proceed with the Strategic Plan because of
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the importance of this effort. Finally, we will work on hosting the 4th quarter Executive Committee/Training Conference in DC the week of August 25, 2014. Yadira/Susie – we will need to advertise the last week of August 2014.

Additions to EBoard:

- Special Assistant – East Coast Liaison - Oscar Torres. He is an ATCS, Atlanta ARTCC. He will be reaching out to RCD's on the East Coast. He will make Facebook entries, and he is vetting the messages through David.
- Special Assistant – West Coast Liaison - Faviola Garcia. Same as Oscar but on the West Coast. Favi has connections with corporate sponsors and members.
- Special Assistant - Yadira Lacot. Yadira will take over handling the President's administrative functions, e.g., scheduling appointments, responding to social media, etc....
- Legislative Chair - Sadie Alvarado. She will work with Andy. Sadie will also provide relief to the President with the DC pressure because of her relationships there.
- Marina. Will continue with writing and editing. She writes really well.
- Membership Corporate Chairs – Misty Pena. Lots of organization and tremendous effort. She has someone in mind that can take over but that person has to have same type of energy.

When the government gets back to work, David will meet with his leadership at all levels. He then plans to meet with HR, Civil Rights, Flight Standards, etc..

David's expectations of the EBoard:

- Don – Strategic Plan. It is not measured. We run into apathy and time constraints – we need to make the plan work.
- Raquel – Training, Scholarships, etc. He will be looking to Raquel soon to begin working on an agenda for the National Training Conference with hopes of having an agenda completed in maybe January so we can get it certified. He also wants Raquel to work with the RCD's and look at events, training, motivational speakers that can be utilized over the country.
- Erik – has lots of experience. Being accurate and transparent with finances.
- Membership Chair – the face of the organization with recruitment events. May look at assistant membership chair in the east and west.
- Susie – Yadira is helping Susie. Yadira done great job with product and Susie will have resources.
- Misty –DOA – organizational skills. Resource for each of you.

Questions to David:

- Don – asked about central region liaison. David talked to Favi and David thinks that Angel has done a good job with recruitment in this area. David asked Misty to set-up meeting with Angel/Rafael to further discuss. Great Lakes is open; however, since we are going there for EBoard meeting, we will see how it goes. David may reach out to Celsa or Terri Conde who has shown interest on working efforts in the Great Lakes Region. Currently, the biggest voids are east/west coast. Don stated that we need to look at the budget to ensure we have the funding.
- Raquel – did you get response from HUERTA whether would support us for training? David stated that Sadie, David, and Misty had meeting with HUERTA in September. David discussed with HUERTA the establishment of a Diversity Office and how that office would remedy issues with the agency, and the other thing discussed was the link to go OPM to get support for the conference. HUERTA explained that OPM will certify anything. HUERTA said FAA needs to certify, and he said start getting it through certification now, and the agency will work on getting administrative time. The training needs to be set-up early. David explained that he has a meeting set-up with the Secretary.
- Misty – transition with Erik. Will discuss this week during the transition the individual who has volunteered for Membership Chair.

- Susie – question to Don – what is availability time? He needs to try and pre-plan stuff. Pretty flexible.
- Favi – will stay on as co-chair for Corporate Relations because she and Ida did not do a proper transition. Ida is always kept in loop with communications with corporate sponsor. She thinks this is a good board.
- Yadira. Find out who is DOR is at Great Lakes. She sent Michael an email.

Vice-President – Don Espinosa

- He will be calling RCD to update 4th quarter reports to get business plans up-to-date so we have a clean slate for FY-2014.
- Yadira if you need help with scheduling 4th quarter meeting, let Don know.

Director of Administration – Misty Pena

- Transition this week with Erik.
- Erik will close out FY 2013.

Director of Education – Raquel Ysasi-Huerta

- Finishing RCD book
- Reached out to the 13th person to respond – to get school and student number. – Last pending.
- Response on Indianapolis thing. David and Raquel will talk off line.

Director of Resources – David

- Flying on Wednesday to meet with Erik to transition.
- Close out number for 2013.
- Bi-weekly deposit has increased because of members

Membership Committee – Misty Pena

- As of PP 19 - 509 Members per DOI report and a total of 522 members with associate. Have about 6 to 7 new members that will need to be processed.

Director of Public Affairs – Yadira Lacot/Susie Diaz

- Yadira has updated Susie.
- La Palabra will go out this weekend. Printing 100 copies that go to Corporate Partners, Executives. Chris is copying Susie.
- Yadira will not be able to do any business cards because files are at work. Susie has Photoshop stuff and files for business cards but won't be able to edit them but YADIRA will do.
- Website – asked Susie to start working/playing with it. Susie is comfortable because she has had previous experience. It has been quite – only last announcement on website. Susie – been checking everything out. Been exploring things.
- Yadira has changed the name on President email account. Sadie and David both have access to the email account but it will get changed.
- Yadira informed Susie to check DOPA email account from Gabriel MAHN sent.
- **ACTION: David will send hard drive to Susie.**

Corporate Partner Committee – Favi Garcia

- No updates been working with Esau – just stuff last week to get info. out to members.
- David sent email to Favi on missing payments from BC/BS and Livingston. Favi sent message but has not heard anything back.

4th quarter EBoard Meeting

- David – Michael’s DOR seems very motivated.
- Need to find hotel and secure.
- Susie – she can fly at least a week or two in advance.
- Dates for meeting: 11/4/2013 thru 11/8/2013

Telecon adjourned at 6:02 PM CDT

Minutes recorded by Misty Pena, National Director of Administration