

NATIONAL HISPANIC COALITION OF FEDERAL AVIATION EMPLOYEES

PO Box 23276 / WASHINGTON, D.C. 20026-3276

EXECUTIVE BOARD MONTHLY TELECON

Telecon Number:	712-775-7031		
Date:	September 15, 2015		
Scheduled – Start Stop	5:30 p.m. (Central)	6:30 p.m. (Central)	

TELECON INSTRUCTIONS

This TELECON is recorded. To ensure all telecon participants can hear clearly, please identify yourself before you speak and do not forget to mute your phone (*6) while others are speaking to cut down on background noise. Be mindful of your surroundings, call from a quiet location. Also, please one speaker at a time. Keep comments brief. Let's get started with the Roll Call.

<u>EXECUTIVE BOARD/COMMITTEE CHAIRS</u>	<u>IN ATTENDANCE</u>
President	David Dominguez X
Vice-President	Ida Marrero X
Director of Administration	Misty Peña X
Director of Resources	Erik Salazar X
Director of Education	Cynthia Garcia Torres X
Director of Public Affairs DOPA	Susie Diaz X
Special Assistant-East	Oscar Torres Not Required
Legislative Chair	Bill Fernandez Not Required
Elections Chair	David Gonzales Not Required
C&B Chair	Bill Fernandez Not Required
Corporate Relations Chair	Raquel Ysasi-Huerta Not Required
Corporate Relations Co-Chair	Yami Gonzales Not Required
Membership Chair	Mindy Moreno Not Required
Conference Chair	Don Espinosa Not Required
Conference Committee Co-Chair	Edward Cardenas Not Required

CALLED TO ORDER

Called to Order: 5:32 p.m. Roll call conducted by Ida Marrero.

EXECUTIVE BOARD UPDATES

PRESIDENT'S REPORT – David Dominguez

- In Washington, DC this week attending the ATO LCD and National Employee Forum.
 - ATO LCD working on D&I language for performance standards. Completed a presentation to the ATO Operations Group.
 - There were 4 action items out of the presentation.
- Reviewed list of appointments while in Washington, DC.
- PWC had a networking event on Monday, September 14, 2015.
- FY-2016 – 1st Quarter meeting: discussion about location and when.



VICE-PRESIDENT’S REPORT – Ida Marrero

- Reviewed the email from Cynthia about Hispanic Heritage Month (HHM)
- Virtual career fair on September 10, 2015
- PWC announced their conference in April in Phoenix.

DIRECTOR OF ADMINISTRATION REPORT – Misty Pena

- All past minutes have been sent out to everyone except the Membership Meeting minutes.
- Still updating C&B and should be published on the website soon.

DIRECTOR OF RESOURCES REPORT – Erik Salazar

- Hotel bill arrived – little over \$20,000 included F&B, banquet, additional meals, audio/visual, plus other items.
 - Credit Card statement was paid – he needs to reconcile total.
 - We are in a better position this year than year’s past.
 - All corporation donations have been received.
 - All vouchers have been paid except corporate partner chair
- Will send out checks for scholarship and tuition reimbursement this week.

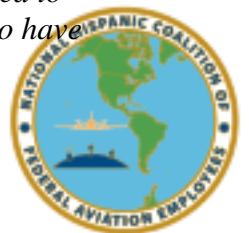
DIRECTOR OF PUBLIC AFFAIRS REPORT – Susie Diaz

- Disappointed with LP
 - Expecting for it to come out at the end of this month.
 - Hoping to meet deadline and published by September 30, 2015.

DIRECTOR OF EDUCATION REPORT – Cynthia Garcia

- The 3rd day survey was not completed on the back side.
 - Surveys have not been submitted to Melissa King’s office.
 - Sent the scanned copy of all surveys to Sadie (the pink ones).
- Submitted all scholarship info to Erik.
 - At last meeting, issue brought up about notifying scholarship applicants who were not selected for a scholarship. This is cumbersome for her. Her recommendation is that once we have identified the recipients, we notify on the website.
 - FEEA identifies scholarship winners on their websites.
 - ***DOE will post scholarship recipients on the website. There will be no notification to scholarship applicants who did not receive a scholarship.***
- All certificate of conference attendance were emailed out.
- Sent email to all RCD’s about Hispanic Heritage Month training. She has not received any response and she has reached out to Sadie to find out if she heard anything. Sadie is partnering with Magellan Healthcare to provide training.

David will ask Sadie if the information is enough for the National Employee Forum. Cynthia will pdf the daily survey forms and label them per day and have them ready to be distributed to Sadie or Melissa King to ensure we are in compliance with their requirements. We need to have a report of all of the surveys so that she can brief at the 1st Quarter meeting.



TELECON ADJOURNED

Telecon ended at: 7:30 p.m.

Summary of Action Items:

Minutes prepared by:



Misty Peña, National Director of Administration, NHCFAE

