

## EXECUTIVE BOARD MONTHLY TELECON

Telecon Number:	712-775-7031		
Date:	November 5, 2015		
Scheduled – Start Stop	5:30 p.m. (Central)	6:30 p.m. (Central)	

### TELECON INSTRUCTIONS

This TELECON is recorded. To ensure all telecon participants can hear clearly, please identify yourself before you speak and do not forget to mute your phone (\*6) while others are speaking to cut down on background noise. Be mindful of your surroundings, call from a quiet location. Also, please one speaker at a time. Keep comments brief. Let's get started with the Roll Call.

<u>EXECUTIVE BOARD/COMMITTEE CHAIRS</u>	<u>IN ATTENDANCE</u>
President	David Dominguez X
Vice-President	Ida Marrero X
Director of Administration	Misty Peña X
Director of Resources	Erik Salazar X
Director of Education	Cynthia Garcia Torres X
Director of Public Affairs DOPA	Susie Diaz X
Special Assistant-East	Oscar Torres
Legislative Chair	Bill Fernandez
Elections Chair	David Gonzales
C&B Chair	Bill Fernandez
Corporate Relations Chair	Raquel Ysasi-Huerta
Corporate Relations Co-Chair	Yami Gonzales
Membership Chair	Mindy Moreno
Conference Chair	Don Espinosa
Conference Committee Co-Chair	Edward Cardenas X
EA/NE RCD	Barbara Lindsay X

### CALLED TO ORDER

Called to Order: 5:30 p.m. Roll call conducted by Ida Marrero.

### EXECUTIVE BOARD UPDATES

#### **PRESIDENT'S REPORT – David Dominguez**

- At 1<sup>st</sup> quarter meeting:
  - Need a conference room for all three days at the hotel.
  - Determine on how we are dividing the team up to attend the manager meetings and continuing on with NHC business.

*Barbara just needs the list of names for the security guard.*

- Working on Talking Points for management discussions. Barbara suggested providing written documents/email with Talking Points.
- Created a past practice with ATO on member issues.



- Asked about the donations that are being submitted for the Rene Matos scholarship.

*Erik suggested that donations for the Rene Matos scholarship should be directed towards the budgeted amount.*

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**VICE-PRESIDENT’S REPORT – Ida Marrero**

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**DIRECTOR OF ADMINISTRATION REPORT – Misty Pena**

- Sent draft agenda for 1<sup>st</sup> quarter.
- Barbara confirmed room at Eastern Regional Office.
- Ed working on securing a meeting with Flight Standards.
- Meeting with Regional Management Team during this meeting.
- Barbara will review the latest agenda to make changes.

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**DIRECTOR OF RESOURCES REPORT – Erik Salazar**

- Budget looks good. Waiting on a couple of scholarship checks to clear due to some students changing schools.
- Traveling a little bit more 1<sup>st</sup> quarter due to HHM events.
- Nine people will be at 1<sup>st</sup> quarter EBoard meeting.
- Conference room reserved at the hotel and he will bring projector.

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**DIRECTOR OF PUBLIC AFFAIRS REPORT – Susie Diaz**

- Working on 1<sup>st</sup> quarter report.
- Asked about purchasing DOPA laptop – will hold off until after 1<sup>st</sup> quarter meeting.
- Add career opportunity emails to discussion points for 1<sup>st</sup> quarter meeting.
- Deadline for La Palabra is November 20, 2015.

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**DIRECTOR OF EDUCATION REPORT – Cynthia Garcia**

- Kristina sent email about CTEC and developed a plan for CTEC for next year.
- Today, first email.
- Will send out biweekly CTEC emails and FB posts.
- Worked on 3 or 4 messages for the upcoming week – hearing and seeing from CTEC more.
- Working on 1<sup>st</sup> quarter presentation.
- Scholarships – two recipients from Rene Matos – school emailed her that the students did not have a balance and inquired about the checks. Decision made to send to the students the checks. Students were able to use for other expenses, e.g., room and board, books, etc., still applied to their student account.

*Ida asked about an email that Randal sent to her about a bachelor’s degree program from OPM. Ida will forward the email. This program is open to federal workers and spouses.*



*Misty indicated that this was Chaplain College. Cynthia indicated this information has been sent out to the members in the past. Ida will send the email to Cynthia.*

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**EA/NE RCD – Barbara Lindsay**

- During 1<sup>st</sup> quarter EBoard meeting, meetings are scheduled with Carmine, Regional Administrator, and the Regional Management Team; and Air Traffic and Technical Operations Managers.
- Sam Ramos has suggested a meet and greets location near the hotel.

**CONFERENCE CHAIR – Edward Cardenas**

- AEA-200 confirmed today. AEA-200 would like a copy of our bullet points that we will discuss.
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**TELECON ADJOURNED**

Telecon ended at: 6:30 p.m.

**Minutes prepared by:**



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Misty Peña, National Director of Administration, NHCFAE

