



National Hispanic Coalition of Federal Aviation Employees (NHCFAE) Executive Board Telecon Minutes

Telecon Number	(862) 902-0250		
Topic	Executive Board Monthly Telecon		
Date	February 12, 2014	Scheduled - Start Stop	5:03 PM (Central) 6:40 PM (Central)

Telecon Instructions	<p>This TELECON is being recorded. To ensure all telecon participants can hear clearly, please identify yourself before you speak and do not forget to mute your phone (*6) while others are speaking to cut down on background noise. Be mindful of your surroundings, call from a quiet location. Also, please one speaker at a time. Let's get started with the Roll Call.</p> <p>EBOARD MINUTES ARE ONLY DISTRIBUTED TO THE EXECUTIVE COMMITTEE</p>
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		National Officers		Committee Chair
Attendees	X	President – David Dominguez		Corporate Sponsor – Ida Marrero
		Special Asst. to Pres. – Yadira Lacot		Membership Chair – Mindy Moreno
	X	Vice President - Don Espinosa	x	Constitution & Bylaws – Bill Fernandez
	X	Director of Administration – Misty Pena		Elections – Celsa Rodriguez
	X	Director of Resources - Erik Salazar		Legislative – Sadie Alvarado
	X	Director of Education - Raquel Ysasi-Huerta		
	X	Director of Public Affairs – Susie Diaz		
		SA/East – Oscar Torres		
		SA/West – Faviola Garcia		

Agenda	Topic/Discussion
Call to Order	<p>Telecon called to order at 5:03 PM Central</p> <p>Issues with Telecon system.</p> <p>C&BL – Bill FERNANDEZ</p> <ul style="list-style-type: none"> • Discussion over proposed Constitution and Bylaw changes. • Bill has not received other proposals. • Bill will rewrite the proposals. <p><i>David mentioned that we should review other charters, e.g., PWC, FAAMA, etc., in regards to their position requirements.</i></p> <p>Vice-President – Don ESPINOSA</p> <ul style="list-style-type: none"> • Don indicated he talked to Misty before the telecon. He has sent Courtney WILKERSON an email regarding the Civil Rights Briefing. Don has not received confirmation, but he will call first thing in the morning. <p><i>David indicated he thought Mamie is waiting for the final agenda. Once agenda completed, we will send to Mamie.</i></p> <ul style="list-style-type: none"> • Don will talk to Misty tomorrow regarding the Civil Rights briefing. • Don spoke to a few RCDs about their business reports. He send email regarding business reports and reminded them the agenda is coming. • Don called Elsa, and Don requested Raquel call Elsa to discuss her concern. • Central and Southwest are not attending the Executive Committee. Don did inquire via email with Angel as to why Southwest was not sending someone, but Don has not been in the office to check emails, so he will check in the morning. <p><u>Raquel YSASI-HUERTA</u></p> <ul style="list-style-type: none"> • Will have the RCD book completed this weekend and she and Misty will work on in DC. • She has call into CMD trainer for training they can provide us. As for CTEC, Steve has been unavailable. He created an outline plan to present to RCD's. She does not think

he has received any feedback from Kristina because she has been out. *David asked if we will have any briefing on CTEC at EComm meeting. Raquel spoke to Steve before about this. There will be something to present at the meeting on CTEC. David asked if it be appropriate to see if Kristina can make herself available for 5 minutes or so to discuss at EComm. Raquel will reach out to Kristina.*

- Raquel will call Steve/Jose and David will follow-up.

David indicated it would be ideal if they could call in on Monday and Wednesday. David indicated that Hispanics in Transportation (HIT) wants to possibly partner with us in CTEC.

After above reports, the Executive Board discussed the FY 2014, 2nd Quarter Executive Committee Meeting.

Review Agenda

- Monday's attire is casual. There will be the President's Report.
- As for discussion of National Training Conference, it will be very lengthy discussion. He will get with Jacqueline in next couple of days to discuss her concerns.
- Next EBoard meeting is up in the air. He will be working with Sadie tomorrow to submit language to Administrator regarding changes to proposed HRPM. Each employee association does things differently. He will share the language with the EBoard that is going to be submitted.
- Budget is very important. EBoard made a commitment with membership/recruitment events. We still have a challenge with membership numbers. Mindy is processing 12 new members with possibly 5 more coming in. Events have been good and hope we will get more involved. He thinks Abel LEMUS in San Diego will be very good. The east coast has had weather issues recently but Oscar did reach out to Linda and she is going to try and meet us for one of our meetings. Based on the money spent, we will have to explain why.

Don thinks recruitment efforts are good. If we go back and look at areas, we have not done as good a job as we should have so he thinks we should continue to do the events; however, we need to be prudent of when and where we do it. We can have RCD's at the EComm discuss and give success stories. We need to do Lessons Learned but we can talk more about it.

Raquel thought the outcome was positive in Chicago. We have justification for doing what we are doing because a lot of members felt they had no direct connection to EBoard and this is our way of remedying that. David been to Seattle, Los Angeles, and San Diego. He met with members and management. The new Regional Administrator in Western Pacific promised a meeting with David and Elsa. Donnell in Western Pacific wants to join and co-sponsor a conference.

- Celsa will go review the election rules and we need to make sure RCD and EBoard are familiar with rules in case we are queried we will know how to answer.
- Susie coming along very well. Any support we can give her, we need to. He did stress to Susie that she has a high visibility job, and he explained that he may be very direct. Anything we see that needs to be fixed, we need to let her know. He explained that we could get a contractor in Los Angeles.
- Special Assistants (SA) will brief on best practices and Lessons Learned, e.g., timely notification, goodies, etc. Prospective members talked about ways to advertise so we need to iron out wrinkles. He will announce that Celsa RODRIGUEZ will be the SA Central to take care of Great Lakes, Central region and Southwest Region.
- Steve BAKER reached out to Ron about announcing positions. Ron sent information to David and Sadie. David told him he would help with advertising position, and David informed Steve we would be reaching out for events. Steve responded immediately and offered help. Will work on this in the future.
- Raquel will discuss scholarships and CTEC, which we hope to have as a member benefit.
- Don will review his material. Do will explain the link that Bill and Favi have developed so we can stream line that process.
- Bill will discuss proposed Constitution & Bylaws.
- We will have working lunch.
- Tuesday, Wednesday, and Thursday - dress attire is business.

- David will address his expectations.
- We will be meeting with several dignitaries. He would like everyone to give a less than one minute speech about them.

ACTION: Misty notify attendees about introduction speech.

- Guest Speakers
- Erik, Sadie, C&B – as a board we need to be united in our message to EComm and why. We need some qualifications and address bill’s point. We can talk about it. Even with good intentions, our organization can be damaged.
- Agenda will be going out to VIPs.
- Wednesday is a busy day.
- Raquel starts with DOE.
- Conference review, e.g. HRPM, Support Training Agenda
- From Corporate, we hope to get an answer as to why GEICO is leaving us.
- David has a meeting with Acting Secretary DOT.
- Briefings from Membership and Civil Rights. David invited Mark Hoover from ATO Diversity office. He would like Veronica VILLALOBOS and HOOVER to meet.
- Dr. Susan CAMARENA and her team will meet with us either physically or calling in. Mario Lopez-Gomez contacted David today, and he is going to attend and try to bring individuals from employee associations that are with the FBI, U.S. Marshalls and Bureau of Prisons. None of them have a budget and they want to see how we do things.
- Agenda for CTEC and how we can make our conference a success.
- Elections update – to the RCD’s that they learn the rules a
- David will ask VIP’s to meet on Wednesday.
- Thursday is self-explanatory. Everyone has to be on leave. Those not on leave go back to Andy’s office

ACTION: Misty – send list to Courtney will latest list of those going.

- Raquel has no questions but a comment about someone who attended the virtual career fair and that HR had no clue about ATC hiring. Lots of questions that could not be answered.
- David said they were looking for SME’s and Raquel volunteered if it is asked again.

Don indicated that in agenda for Thursday should have a note about taking leave.

David indicated that in terms of the agenda remove the group 1 information and indicate must be on leave.

- Agenda will be sent to Mamie.

Telecon adjourned at 6:40 PM CDT

Minutes recorded by Misty Pena, National Director of Administration