

NATIONAL HISPANIC COALITION OF FEDERAL AVIATION EMPLOYEES

PO Box 23276 / WASHINGTON, D.C. 20026-3276

EXECUTIVE BOARD MONTHLY TELECON

| | | | |
|------------------------|---------------------|---------------------|--|
| Telecon Number: | 712-775-7031 | | |
| Date: | May 2, 2016 | | |
| Scheduled – Start Stop | 5:30 p.m. (Central) | 6:30 p.m. (Central) | |

TELECON INSTRUCTIONS

This TELECON is recorded. To ensure all telecon participants can hear clearly, please identify yourself before you speak and do not forget to mute your phone (*6) while others are speaking to cut down on background noise. Be mindful of your surroundings, call from a quiet location. Also, please one speaker at a time. Keep comments brief. Let's get started with the Roll Call.

| <u>EXECUTIVE BOARD/COMMITTEE CHAIRS</u> | | <u>IN ATTENDANCE</u> |
|---|-----------------------|----------------------|
| President | David Dominguez | X |
| Vice-President | Ida Marrero | X |
| Director of Administration | Misty Peña | X |
| Director of Resources | Erik Salazar | X |
| Director of Education | Cynthia Garcia Torres | X |
| Director of Public Affairs DOPA | Susie Diaz | X |
| Special Assistant-East | Oscar Torres | Unavailable |
| Legislative Chair | Bill Fernandez | X |
| Elections Chair | David Gonzales | X |
| C&B Chair | Bill Fernandez | X |
| Corporate Relations Chair | Raquel Ysasi-Huerta | X |
| Membership Chair | Mindy Moreno | X |
| Conference Chair | Edward Cardenas | X |
| EA/NE RCD | Barbara Lindsay | X |

CALLED TO ORDER

Called to Order: 5:32 p.m. Roll call conducted by Ida Marrero.

EXECUTIVE BOARD UPDATES

PRESIDENT'S REPORT – David Dominguez

- Bruce Stewart has left OPM – but as far as we know, he is still on the agenda.

VICE-PRESIDENT'S REPORT – Ida Marrero

- Will work on CFS article and get it submitted ASAP.

DIRECTOR OF ADMINISTRATION REPORT – Misty Pena

- March and April EBoard minutes to David for review
- All VIP invites for the conference have been sent out



- Del Toro invite – Misty send invite.

Cynthia communicated with Chad – Air Traffic ETR

- FY-2016 – 3rd Quarter agenda is almost complete
 - Need discussion topics from Cynthia, Ida, and David

DIRECTOR OF RESOURCES REPORT – Erik Salazar

- Received chapter budget reports from several chapters – have not paid any of the rebates yet.
- Discussion over current budget.

DIRECTOR OF PUBLIC AFFAIRS REPORT – Susie Diaz

- She received about 5 articles on time.
- She was contacted about Cinco de Mayo articles.
- There were no articles about Communicating for Safety articles submitted. Ida asked her if any articles were submitted, and Susie told her no. Since this is a big event, she does not know why there were no articles submitted.
- Discussion about deadlines and submission of articles.

DIRECTOR OF EDUCATION REPORT – Cynthia Garcia Torres

- Submitted conference agenda Friday, April 29, 2016. She has followed up with Melissa King but she is out of the office. She contacted Michael with her staff but no answer. There was receipt that her email was read. She will try again tomorrow.
- There has been several scholarship applications received so Bill will what he has received. There were 78 applications in the mail just today. Bill has already sent in 38 plus has an additional 30 he needs to send. Once she receives the applications, she will start sorting them out and then she will work with her team.

Raquel indicated that the record of scholarship applications was 300 applicants.

- If Bruce does not attend, we can send invite to Jeff Vargas.
- She will send her DOE items for 3rd quarter meeting.

ELECTIONS – David Gonzales

- Received 3 nominations for Vice-President and 1 for Director of Resources.
- There were no nominations received for Director of Education

David indicated we will need to appoint someone for DOE position.

MEMBERSHIP CHAIR – Mindy Moreno

- Total: 529 members on DOI; 24 pending members = by PP we will have 556 members.
- Database we use for membership is chaotic because of members are located in another region and report to another – she has been looking at some online membership databases. Looking at online database. She will brief the database at the next meeting.
- There is a lot of work for separating members.



- Busy with giveaways items sending to RCD's. Concern with more items for events. She would like to be used as a back-up for RCD's; however, she thinks Membership Chair would support National events.
- Lot of applications received is still missing items before they can be processed. She usually returns it to the recruiter to get the information
- So far, it appears there were only 9 members that dropped. Mindy will notify RCD's of those who dropped.

David agrees with Mindy on the items. RCD's have budgets to fund giveaways so Mindy can notify RCD's to purchase those items. Mindy indicated there have been several pop-up events, and she tries to accommodate everyone. As far as the database, David indicated we will talk offline. Cynthia suggested that Carlos may be a good resource to assist with online database. Erik asked for clarification about new member gifts. Mindy will continue to send out the new member gifts. Her idea was to stop supporting the RCD events.

NATIONAL TRAINING CONFERENCE – Ed Cardenas/Barbara Lindsay

- Two months, three weeks away.
- As for registrations, 10 people registered and 18 people have made hotel registrations.
- Transportation for VIPS: As for getting a member to do this, it is legal to do that to utilize someone to transport VIPS. The question is do we have volunteers and it would have to be someone who knows the area; and do we have the funds to have a vehicle.
- As of now, looking at DJ

David indicated utilize the budget as best as can be.

NATIONAL CORPORATE SPONSOR CHAIR – Raquel Ysasi-Huerta

- Asked about PASS, FAAMA, and SUPCOM and whether David had contacted them. David has a message into PASS and he has not heard back. As for SUPCOM, he talked to Mr. Dunham. At this time due to elections, there will be no decisions until after election. David has not discussed with FAAMA.
- In regards to booth space for Lines of Business, she asked for clarification about Magellan. Magellan is doing one of the concurrent training sessions. LOB's will support through registration and speakers. Magellan has not paid us in the past.
- As for Nextgen is providing training, we had told what we received in the past from Nextgen – but he thinks she was interested in registering.
- She left Aaron an email and waiting to hear back.
- Inquired about the email she sent about partnership levels. She did different levels to incorporate local businesses so she developed something so we had something to approach people. She has a couple of leads she is working on.
- She is working on sending letters out to Legacy Partners.
- As for confirmed, she has received verbal commitments from Long Term; First Command; BCBS; Livingston; NATCA. All committed to same level except for Robinson Aviation, and they are thinking about what they will do.
- She wants to put in Lessons Learned and include corporate sponsor dinner information in the invite and training sessions.

Erik's comment was about the sponsor levels and breakfast sponsors.

ACTION: *Bill asked for the corporate sponsor letter.*



C&B – Bill Fernandez

- Five proposed amendments
- Parliamentarian – he has sent messages to 3 and receives responses from 2
- Gloria as of now is major back-up plan – but cost is about \$2000.
- Needs about 1.5 hours to do the C&B.

TELECON ADJOURNED

Telecon ended at: 6:37 p.m.

Minutes prepared by:



Misty Peña, National Director of Administration, NHCFAE

