

# NATIONAL HISPANIC COALITION OF FEDERAL AVIATION EMPLOYEES

PO Box 23276 / WASHINGTON, D.C. 20026-3276

## EXECUTIVE COMMITTEE MONTHLY TELECON

Telecon Number:	(862) 902-0250	
Date:	December 15, 2014	
Scheduled – Start Stop	5:33 p.m. (Central)	6:30 p.m. (Central)

### TELECON INSTRUCTIONS

This TELECON is being recorded. To ensure all telecon participants can hear clearly, please identify yourself before you speak and do not forget to mute your phone (\*6) while others are speaking to cut down on background noise. Be mindful of your surroundings, call from a quiet location. Also, please one speaker at a time and keep comments/discussion brief so we ensure everyone has an opportunity to speak within the hour. Let's get started with the Roll Call. If I do not call your name, please identify yourself at the end of Roll Call.

### IN ATTENDANCE

President	David Dominguez	X	AWA	Jacqueline Pino	X
Vice-President	Ida Marrero	X	ACT	Roberto Villa	Unavailable
Director of Administration	Misty Peña	X	AAL	Sylvia Villa	X
Director of Resources	Erik Salazar	X	AWP	Dolores Leyva	X
Director of Education	Cynthia Garcia	X	ANM	Sara Wibmer	Unavailable
Director of Public Affairs	Susie Diaz	X	ASW	Angel Cases	X
Special Assistant	Yadira Lacot	Not Required	MMAC	John Espinosa	X
Special Assistant-East	Oscar Torres	Not Required	ASO	Ed Cardenas	X
Special Assistant-West	Kim Nolan	Not Required	AGL	Brendan Villegas	Unavailable
Special Assistant-Central	Raul Garza	Not Required	AEA/ ANE	Barbara Lindsay	Unavailable
Legislative Chair	Bill Fernandez	Not Required	ACE	Laurie Ortiz	X
Elections Chair	Vacant	Vacant	Corporate Co-Chair	Yami Gonzales	Not Required
C&B Chair	Bill Fernandez	Not Required	Membership Chair	Mindy Moreno	X
Corporate Chair	Raquel Ysasi-Huerta	Not Required	Conference Chair	Don Espinosa	X

### CALLED TO ORDER

Called to Order: 5:33 p.m. Roll call conducted by Ida Marrero



**EXECUTIVE BOARD UPDATES**

**PRESIDENT’S REPORT – David Dominguez**

- Traveling to Atlanta this week to review hotels and hopefully have a hotel selected soon.
- Just returned from ATO LCD Succession Planning program to participate on a panel to review resumes from potential managers that would like to bid level 10, 11, 12 – busier AT facilities. Honor to be there with high-level managers and the process used was very transparent and fair, and because of our outreach efforts, minorities were well represented.
- February 2015 – 2<sup>nd</sup> quarter meeting. Meeting space will be at FAA HQ’s. Executive Committee meeting will be held in 10A.
- Great Lakes RCD – Brendan Villegas has been appointed to this position. He is a controller at Indianapolis ARTCC.
- He thinks Terri Conde will stay on assisting elections.
- Discussion on the recent request for Subject Matter Expert’s (SME’s).
  - We had about 23 members who volunteered for this effort.

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**VICE-PRESIDENT’S REPORT – Ida Marrero**

- Sent email to RCD’s to provide phone number to contact them to find out how they are doing. Received responses from Jacqueline and Sylvia.
- Send any items for 2<sup>nd</sup> quarter meeting to Misty.

*David reminded everyone that Ida is trying to connect with the RCD’s. Please make an effort to get in touch with her.*

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**DIRECTOR OF ADMINISTRATION REPORT – Misty Peña**

- Fy-2015 2<sup>nd</sup> Quarter Meeting – Hotel reservations will be at the Mandarin Oriental Hotel in Washington, DC. Email will be forthcoming for making reservations.
- If Manager information has changed since August, please send information to Misty for the letters.
- Any regional elections update, send that information to Misty.
- Minutes from Regional Board meetings should be sent to Misty.

*David reminded the Executive Committee to invite board members to attend their Regional board meetings.*

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**DIRECTOR OF RESOURCES REPORT – Erik Salazar**

- Budget looking good.
- Will be paying out chapter rebates by end of December.
- Received budget reports except Alaska, Eastern/New England, and Great Lakes.

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**DIRECTOR OF PUBLIC AFFAIRS REPORT – Susie Diaz**

- La Palabra going out soon.



- RCD's write up articles on your events.
- In January 2015, Yadira will temporarily take over DOPA.

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**DIRECTOR OF EDUCATION REPORT – Cynthia Garcia**

- She worked on draft for conference.
- She connected with Gloria and she provided a couple of examples of training topics.

*David indicated he talked with a member out of New York ARTCC who expressed that CTEC is a great effort. Cynthia indicated that when she sent out kick-off video, she got some feedback that it was great; however, she has not received any feedback about any of the training classes. CTEC has put a lot of work into this effort so it is great to get feedback. David expressed that RCD's can use CTEC as a recruitment tool.*

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**CHAPTER/REGION UPDATES:**

**AWA – Jacqueline Pino**

- Jose Joga is retiring end of February 2015.
- Extend EA Meet and Greet, and we had lots of interest
- Andy Chu and Erik Saldana will be on a Patriots mentor program. Session in January. There are about 60 children involved in this program. AWA sponsoring two sessions.
- First quarterly meeting in January and a member appreciation luncheon or dinner in January.

*Jacqueline will send a message out to Capital Chapter members regarding Jose Joga's retirement.*

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**ACT – Roberto Villa**

Unavailable

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**ASO – Ed Cardenas**

- Christmas party past weekend at Ida's home. Had over 30 guests with a handful of members. Posted some pictures on Facebook. Livingston Group was in town so met with them to plan a road-show. Livingston Group attended the party. Couple of potential new members.
- Working on the Flight Standards side in Southern Florida.

*Ed has contacted First Command. The plan is to divide facilities between Livingston and First Command to spread the wealth. David indicated that we are trying to work on Livingston more in the future as a corporate sponsor. Ed will work on an event with First Command.*

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**AWP – Dolores Leyva**

- In December, they had fundraiser selling tamales. The funds went toward Adopt-A-Family program.
- San Diego office will deliver gift cards for Adopt-A-Family program.



- Delivering school supplies to a local school.
- Holding member appreciation luncheon on December 17, 2014.
- As of now, she will attend February meeting. She is looking to see if Deputy RCD can attend as well.

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**ACE – Laurie Ortiz**

- Donated items to a local center.
- Speaking with Veronica Bailey to put together for a site visit to speak to students.
- Have not contacted First Command. She will contact Esau.

*David indicated that Livingston may have an agreement with FAA. We are working with Esau to get him on the list with FAA. Laurie can contact Raquel.*

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**ANW – Sara Wibmer**

Unavailable

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**AAL – Sylvia Villa**

- Received call from Ida and discussed what Executive Board can do for Alaska.
- Been in contact with First Command. They may have to do an off-site with First Command.
- She plans on attending in February.

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**ASW – Angel Cases**

- Busy with retirement and talking to people.
- No Christmas party but plan on doing something in January.
- Process by end of year to have elections and completed by end of year. Deputy Director and Director of Resources will need to be filled.

*David congratulated Angel on his retirement. Angel said he will continue on as Regional Director, and Raul plans on running for Deputy Director. Hopefully, right around January and February, we will have a change in position RCD and Deputy. David would like to attend their January function.*

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**MMAC – John Espinosa**

- Concluding food drive that they partnered with other EA and employee group. Regional Food Bank will be picking up donations this Friday.
- Recruited one new member during the recruitment drive in November. This member recruited another member. We have an associate member and new member. He will send paperwork to Mindy.
- Planning chapter meeting beginning of January.



- Will reach out to local businesses. Associate member Hector specializes in web design. Don had talked to Hector about the bugs in our conference website, and revamping MMAC website so they can sell themselves to businesses to gain donations.
- Hoping to send extra member to Legislative effort day in February.
- Still looking for a Deputy Director and Director of Administration. Soliciting nominations.
- He will not attend 2<sup>nd</sup> quarter meeting due to TDY, and he will send a representative.

*David met Hector in November. Hector and Yadira exchanged information to discuss with Susie the website. John will send Deputy or designee. John hopes by January 1, he will have someone fill these positions. John will not be able to do Insights Training. David suggested that John contact John Turke. Also, this is something we have thought about doing is incorporating there facility more into the MMAC functions.*

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**AGL – Brendan Villegas**

Unavailable

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**AEA/ANE –Barbara Lindsay**

Unavailable.

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**COMMITTEE CHAIR UPDATES**

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**MEMBERSHIP – Mindy Moreno**

- 15 new members recently.
- Working on process with Associate and Retiree member dues.
- Struggle with keeping up with members because lots of new members who are straight-lining to HQ or other region. Trying to sort through these issues.
- Total membership including pending: 541 members

*David asked if Erik received information for recruitment checks, and Mindy indicated she sent a package to Erik at first of month. She is waiting for paperwork from MMAC. David asked that RCD’s contact Mindy if there are any issues. Ida asked how far back do the issues go, and David asked that she send the names of members to Mindy and Erik. Angel suggested that David may want to strategize is if these members have hard time getting on-board, if it goes beyond March, and they want to drop, the member may get upset because the member will have to wait for another year. David asked if there was a disclaimer on the membership application, and Misty said it is not on the application, but information has been in La Palabra and on our website. Misty doesn’t think it is a DOI issue, but an issue with our payroll office. Jacqueline indicated that payroll falls under Human Resources.*

***ACTION: David will discuss with other EA’s if they are having this issue.***

***ACTION: Mindy forward Manager name for payroll to David.***



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**TELECON ADJOURNED**

Telecon ended at: 6:30 p.m.

**Minutes prepared by:**



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Misty Peña, National Director of Administration, NHCFAE

