

NATIONAL HISPANIC COALITION OF FEDERAL AVIATION EMPLOYEES

PO Box 23276 / WASHINGTON, D.C. 20026-3276

EXECUTIVE BOARD MONTHLY TELECON

Telecon Number:	712-775-7031		
Date:	February 1, 2016		
Scheduled – Start Stop	5:30 p.m. (Central)	6:30 p.m. (Central)	

TELECON INSTRUCTIONS

This TELECON is recorded. To ensure all telecon participants can hear clearly, please identify yourself before you speak and do not forget to mute your phone (*6) while others are speaking to cut down on background noise. Be mindful of your surroundings, call from a quiet location. Also, please one speaker at a time. Keep comments brief. Let's get started with the Roll Call.

<u>EXECUTIVE BOARD/COMMITTEE CHAIRS</u>	<u>IN ATTENDANCE</u>
President	David Dominguez X
Vice-President	Ida Marrero X
Director of Administration	Misty Peña X
Director of Resources	Erik Salazar X
Director of Education	Cynthia Garcia Torres X
Director of Public Affairs DOPA	Susie Diaz X
Special Assistant-East	Oscar Torres
Legislative Chair	Bill Fernandez
Elections Chair	David Gonzales
C&B Chair	Bill Fernandez
Corporate Relations Chair	Raquel Ysasi-Huerta
Corporate Relations Co-Chair	Yami Gonzales
Membership Chair	Mindy Moreno X
Conference Chair	Don Espinosa
Conference Committee Co-Chair	Edward Cardenas X
EA/NE RCD	Barbara Lindsay

CALLED TO ORDER

Called to Order: 5:32 p.m. Roll call conducted by Ida Marrero.

EXECUTIVE BOARD UPDATES

PRESIDENT'S REPORT – David Dominguez

- Through OPM and the Federal Hispanic Hiring Council, he is providing input on how to address Hispanic underrepresentation, as well as, succession planning.
 - Group is made up of about 30 members. It was broken up in subcommittees on how to mandate agencies to do a barrier analysis.
 - He is finding the group feels the answer is going to Office of Civil Rights because this is where the policy is coming from.
 - Next meeting is February 11, 2016, and he will share the suggested approach is going to meet another failure.



- Continue to reach out to Executives via email and Cynthia will report out what we are trying to do for the conference. He would like to do a better job with AVS.
- He has contacted Patricia Gilbert about CFS booth. We will have a booth at CFS that will be staffed by two Western Pacific members, which will be Kristina Harris and Dolores Leyva. As far as EBoard, David is trying to go but employees in his office are going so he may not be able to attend. He hopes to have an answer by the end of this week or next. If he cannot go, he will send Ida as EBoard representation. We have been successful at this event.
- Patricia has agreed to be on the labor-management conference panel. Andy Taylor, FAAMA, has also agreed. He will check with PASS and SUPCOM as well. He received lots of good feedback and we need to make it longer.
- He will contact Emilio Estevan to see if he will attend the conference. His publicist has called him back and they are trying to connect.
- In terms of HiGov, there are tentative elections while this is getting off the ground. He is President for a year. Misty is voted in as Director of Administration. It is not distracting from anything we are doing as a coalition. He has finally got ahold of a former past president of Blacks in Government. He will discuss HiGov and also to find out if he will speak at our National Training Conference.
- National Employee Forum is presenting the business case for the third day of conference. Presentation will be done by Mamie Mallory.
- Ida brought up a question about the 3rd Quarter and it will be in May or early June. He would like to have it at New York.
- David still wants a telecon on the AVS project. He would like to get this together. Then he will schedule a meeting with Janette Ramos.

ACTION: Telecon on database project – Ed/Ida.

VICE-PRESIDENT’S REPORT – Ida Marrero

- Had a conversation about the Inspector database and the AVS outreach & recruitment drive.
- Miami ATCT is having a 75th anniversary. NATCA is a sponsor and all the other EA’s are also sponsoring. She talked to Ed to see get a \$250 donation for this effort.
- She may go to Puerto Rico with DOT in April 2015, for a recruiting event. This may be an opportunity to get the members in Puerto Rico involved.
- For New York in May, the earlier we buy tickets, the better because right now there is savings in airfare.
- Two RCD’s have not made hotel reservations for Chicago.

DIRECTOR OF ADMINISTRATION REPORT – Misty Pena

- Need to do a few minutes.
- Finalizing National Training Conference letters for Secretary and FAA Administrator.

DIRECTOR OF RESOURCES REPORT – Erik Salazar

- Received donations for Rene Matos Scholarship in honor of Henry Perez.



- Working on QuickBooks renewals.
- Deadline for Hyatt is February 5, 2016.
- Question about Elections: VP, DOR, and DOE. He could not find the date to submit the candidacy letters 90 days prior to the membership meeting.

DIRECTOR OF PUBLIC AFFAIRS REPORT – Susie Diaz

- La Palabra has been sent out.
- She made executive decision and only the executive committee will receive a hard copy. She made this decision due to the budget. She will have the next one printed for everybody because it will include elections and C&B.
- It is posted on FB and website.
- Last week, he has been working with Abdul to get the website more updated.
- Edward will update about the website for the conference.
- She wanted to know about posting awards information on the FB page. She will post award information on the FB. There are members that do not know about this.
- Next La Palabra is due April 29, 2016, which gives her time to get late articles. She is looking at elections. Publishing data for next La Palabra is June 2016.

David asked about follow-up about Carlos and Abdul. Carlos and Abdul will talk and he will make a presentation at the 2nd Quarter meeting.

DIRECTOR OF EDUCATION REPORT – Cynthia Garcia

- Scholarships: She is creating a message for members because it is open season. Website is updated.
- She plans on submitting her name for Director of Education this election period.
- She reached out to Kamileth Best about Nextgen being a speaker. Kamileth sent an outline about questions which she will send to Ed to add to the SOP.
- Kamileth asked about employees in ANG and Mindy provided Cynthia a list. Kamileth’s idea is to reach out to these members and see if they would like to give a briefing about Nextgen – two reasons they are members and they work for ANG. The further Cynthia thought about it she shouldn’t give the names and what if the member does not want to do because they are there to attend the conference. She is not sure she is comfortable with Kamileth reaching out to the members.

David thinks it may be exciting for our members to be contacted by her. He thinks that Kamileth would make a great introduction and request and the member can say yes or no. Suggest that Cynthia reach out to the members and let them know that Kamileth will be reaching out to them about this. She thought the sponsor fee was a little high and Kamileth will reach out to David. Cynthia put her down on the agenda for 1.5 hours. Nextgen will be a part of the general session. Kamileth asked Cynthia about the Director of Nextgen if she had to pay for registration, and Cynthia did not think so but Cynthia will talk to Ed. Cynthia will reach out to the other speakers this week. Once she confirms the speakers, she will have a draft agenda on the available times and what we are missing. She feels confident of having a good rough draft by the end of the month.



- At MMAC, they have digital monitors. She noticed that one of the coalitions have dates for their conference, and they are displaying their conference on the digital monitors.
 - She reached out to the contact that controls this about announcing our conference. She got approval. The best part is that it will be displayed up to the conference, and it will be displayed throughout MMAC. She requested the slide from Ed for the conference information.

MEMBERSHIP CHAIR – Mindy Moreno

- Membership numbers have not gone up/down. Few drops due to retirees.
- Total 529 paying dues members, 5 are pending (but have not been pending long). 1 Associate Member.
- In regards to Associate & Retiree Members, is there a better way to maintain those members or do we want Retirees to pay dues?
- As far as the CFS conference, she just needs to know where to send it to and when.
- There have been a few members that joined at last year's conference that quickly dropped off. It is hard to track as to why.
- She is thinking about changing the New Member applications since so many employees are straight lined to different office to help that maintain where dues go.

David indicated that retirees get one year free, and then after that they pay one fee. Mindy indicated that she has reached out to RCD's to renew retiree's membership and she does not hear a lot of feedback to renew. David's concern is that the RCD's are not following-up so from a National Membership Chairperson position, he suggests she keeps asking. If she does not get a response, she can contact the retiree directly. Mindy can contact the members directly and keep the RCD informed too. In terms of authority, David indicated that Mindy has authority to reach out to the retirees directly. As far as the stuff for CFS, David indicated that Dolores took IOU and they will reach out to Ida. David would like Mindy to be on the Telecon to discuss CFS. David indicated that WP has registered for the booth.

ACTION ITEM: Redo New Member Application to include region and actual location - Mindy

NATIONAL TRAINING CONFERENCE – Ed Cardenas

- We are 5 months out from the conference.
- So far, doing well that he has communicated with. Everything looks like it is running on schedule.
- Working on updating the website for the conference.
- Looking at creating a secured portion on our website. He hopes to present this at the 2nd quarter meeting.
- EA team has hit the ground running. Looking for a corporate sponsor dinner location and some other activities. There is a conference committee meeting scheduled for 2/9/16 @ 1800 Eastern.
- EA has a theme to present to us which will be discussed in that Telecon.



TELECON ADJOURNED

Telecon ended at: 6:37 p.m.

Minutes prepared by:



Misty Peña, National Director of Administration, NHCFAE

