

NATIONAL HISPANIC COALITION OF FEDERAL AVIATION EMPLOYEES

PO Box 23276 / WASHINGTON, D.C. 20026-3276

EXECUTIVE COMMITTEE MONTHLY TELECON

Telecon Number:	(712) 775-7031	
Date:	January 17, 2017	
Scheduled – Start Stop	5:30 p.m. (Central)	6:30 p.m. (Central)

TELECON INSTRUCTIONS

This TELECON is being recorded. To ensure all telecon participants can hear clearly, please identify yourself before you speak and do not forget to mute your phone (*6) while others are speaking to cut down on background noise. Be mindful of your surroundings, call from a quiet location. Also, please one speaker at a time and keep comments/discussion brief so we ensure everyone has an opportunity to speak within the hour. Let's get started with the Roll Call. If I do not call your name, please identify yourself at the end of Roll Call.

IN ATTENDANCE

President	David Dominguez	X	AWA	Bill Fernandez	X
Vice-President	Barbara Lindsay	X	ACT	Roberto Villa	X
Director of Administration	Misty Peña	X	AAL	Sylvia Villa/Maria Smith	Unavailable
Director of Resources	Erik Salazar	Unavailable	AWP	Dolores Leyva	X
Director of Education	Ida Marrero	X	ANM	Lora Singh/Karla Hernandez	X
Director of Public Affairs	Susie Diaz	X	ASW	Lydia Gomez-Martinez	X
Special Assistant-East	Oscar Torres	Unavailable	MMAC	John Espinosa	X
			ASO	Ed Cardenas	X
Special Assistant-Central	David Gonzales	Unavailable	AGL	Brendan Villegas/Raquel Ysasi-Huerta	X
Legislative Chair C&B Chair	Bill Fernandez	X	AEA/ ANE	Maritza Miranda	X
Elections Chair	David Gonzales	X	ACE	Laurie Ortiz	X
Corporate Partner Sponsor Chair	Raquel Ysasi-Huerta	X			
Conference Chair	Ed Cardenas	X	Membership Chair	Mindy Moreno	X



CALLED TO ORDER

Called to Order: 5:34 p.m. Roll call conducted by Misty Pena.

EXECUTIVE BOARD UPDATES

PRESIDENT’S REPORT – David Dominguez

- Bill Fernandez appointed to RCD for Capital Chapter.
- Communicating For Safety conference is in March 2017 in Las Vegas, NV. There was discussion about getting support from other regions to support this event.
- CTEC: We will get a briefing from Kristina at 2nd quarter. It is currently on hold because the original committee is now just one. We will discuss at 2nd quarter and hope to get this committee start back-up.
- Still in DC and working closely with other employee associations with respect for HRPM. The conference now has 3 days, and there is discussion about manager language to support diversity & inclusion. Meeting on Thursday with National Employee Forum to discuss.
- Will look at the Strategic Plan at 2nd quarter meeting. Thinking about renaming it and making it user friendly.
- Working on secured membership database.

VICE-PRESIDENT’S REPORT – Barbara Lindsay

- Working on developing a spreadsheet for Chapter events.

DIRECTOR OF ADMINISTRATION REPORT – Misty Peña

- RCD’s will travel on Sunday, February 19, 2017 and everyone will return travel on February 23, 2017.
- Hotel still working out.
- Send agenda items by February 6, 2017 for 2nd quarter.
- Notified WP to send in names for managers for National Training Conference.

DIRECTOR OF RESOURCES REPORT – Erik Salazar

- National account balance is growing.
- Will pay the 1st quarter chapter rebates in the next few weeks. So far received QuickBooks reports from the following chapters: MMAC; Alaska; Capital; Central; Southern; Tech Center; Western Pacific. Reports are due by Feb 28 for the 1st quarter Oct-Dec 2016.
- Will deposit the Travel RCD funds in the chapter accounts during the week of the EComm meetings. As a reminder, we have \$5,000 set aside at national to help the chapters cover some of the cost of traveling to the 2nd Qtr meetings. We’ll take the \$5,000 and divide it by the number of chapters present at the meetings, which usually comes to around \$500 per chapter. Could be more or less depending on how many chapters are there. The rest of the travel costs will be covered by each chapter’s funds.



DIRECTOR OF PUBLIC AFFAIRS REPORT – Susie Diaz

- La Palabra out and anyone who wants a hard copy, notify Susie.
- Article for next La Palabra is March 10, 2017.
- Anyone with articles now to send those in now, and do not wait until last minute.
- Will discuss Google Email account issues at the 2nd quarter meeting.

DIRECTOR OF EDUCATION REPORT – Ida Marrero

- FEAA Scholarship is charging us a surcharge so whatever we get for the scholarship, there will be a surcharge to the actual scholarship.
- Member Tuition Reimbursement will open soon and it will be automated forms. SkyOne will sponsor the automated form.
- Will meet with David to review the National Training Conference agenda.

CHAPTER/REGION UPDATES

AWA –Bill Fernandez

- Meeting with membership on February 2, 2017
- February 9, 2017: Retirement for Manny Vega and will have an event for him.
- He has received a bunch of old pictures from NHC, and he plans to scans them and put on social media. He would like to have people tag people in these photos.
- As new RCD for Capital, he signed them up with Greater DC Hispanic Chamber of Commerce to make connections with local communities to work together and possibly sponsorship opportunities.
- Met with Chapter officers.

ACT – Roberto Villa

- Bernice Merley relocated to Atlanta, GA.
- No upcoming chapter events.

Mindy will reach out to Bernice for updated address.

- ACT budget report submitted.
- Will send message out to members about upcoming elections and remind them of C&B.

AWP –Dolores Leyva

- Chapter is having an event in January – member recruitment event will be a breakfast.
- Conference committee has regular monthly meetings.
- Sent email to Ed for specifications for the logo.
- Theme has been selected, “Honoring our Past, Defining our Future”



ACE – Laurie Ortiz

- Fundraiser in November 2016
- No upcoming events.

ANM –Lora Singh

- Trying to come to 2nd Quarter meeting but looking at budget.
- Meeting will be held on January 26, 2017.
- Karla and Lora have Employee Association fair in April.
- Looking at doing recruitment at Seattle ARTCC.

AAL – Sylvia Villa

Unavailable.

ASW – Lydia Gomez-Martinez

- Scheduling events for future.
- Completed visit to Houston and stood up a chapter.
- Visited Austin, TX, and met with three members at the Austin ATCT. Very respectful and appreciative of the event. Excited about doing a lot of outreach efforts.
- Working with Houston chapter to get an account established.
- Received call today requesting an application.
- Will schedule a membership event for 2nd quarter meeting.
- Next visit will be to San Antonio, Texas.

MMAC – John Espinosa

- Diversity Council – all the employee associations meet. As a result of these meetings, MMAC Director is meeting with EA’s on a quarterly basis.
- Oklahoma Hispanic Chamber of Commerce – MMAC will renew their membership. This has been a great benefit due to lunches learned, leadership opportunities, speakers, community outreach, etc.
- As a chapter, sponsor a family or do a food drive for holiday season. He solicited ideas on what to do this past holiday season. MMAC adopted Sophia, Cynthia’s daughter. Received an overwhelming response and delivered numerous gifts and donations.
- Partnering with NBCFAE for African American History Month – they will have a bazaar and NHC will participate.
- He will attend the 2nd quarter meeting.

AGL – Brendan Villegas

- Planning an event in Cleveland, Ohio
- One new member in Cleveland.



- Asked that if an event is planned, it has been requested that the event is open to all employees at Cleveland ARTCC.
- Brendan is waiting to hear from Liz about attending 2nd quarter meeting attendance.
- He is waiting to hear about the budget as well.
- He sent David Gonzales a text about elections for the chapter.

AEA/ANE –Maritza Miranda

- Fundraiser in December 2016.
- Planning recruitment mixer in February 2017 near Kennedy Airport - Feb. 10, 2017.

ASO – Ed Cardenas

- Meeting with Erin tomorrow to schedule meeting with Janette regarding Airman Database project.
- Met with Susie/Abdul last week regarding conference website.
- Will submit articles for LP.

COMMITTEE CHAIR UPDATES

CORPORATE PARTNER SPONSOR CHAIR – Raquel Ysasi-Huerta

- Been researching local companies in Los Angeles area
- Has list from Erik for conference budget
- David, Raquel, and Ed will have a telecon to get things organized.
- She will be sending the sponsors the dates and addresses again and getting confirmation for Monday night corporate sponsor dinner.

MEMBERSHIP CHAIR – Mindy Moreno

- Requested updated addresses
- Emailed updated forms for membership application that are now fillable
- Still getting a lot of applications that are incomplete – Please ensure these are completed when you submit. Need last 4 digits of SSN for payroll.
- Communicating For Safety (CFS) is in March and she will provide what is needed. She will need information as to where to send it.

LEGISLATIVE/CONSTITUTION & BYLAWS – Bill Fernandez

- Reviewed in last telecon. There have been no new submissions. Will discuss at 2nd quarter meeting. Any changes send to Bill.

ELECTIONS – David Gonzales

- He published an article in LP about elections.
- Please get emails updated with Membership Chair so everyone gets information to vote.
- He will send out a series of emails, starting in February soliciting letters of candidacy. Letters are due no later than May 25, 2017 to comply with the Bylaws.



- There will be a meeting with the candidates to discuss the Do's and Don'ts of campaigning. It is strongly discouraged to begin campaigning until all the candidate names are submitted.

2017 Executive Board positions open:
National President
National Director of Administration
National Director of Public Affairs.

TELECON ADJOURNED

Telecon adjourned at: 6:30 p.m.

Minutes prepared by:



Misty Peña, National Director of Administration

Minutes approved by:



David Dominguez, President

