

NATIONAL HISPANIC COALITION OF FEDERAL AVIATION EMPLOYEES

PO Box 23276 / WASHINGTON, D.C. 20026-3276

EXECUTIVE COMMITTEE MONTHLY TELECON

Telecon Number:	(712) 775-7031		
Date:	January 19, 2016		
Scheduled – Start Stop	5:30 p.m. (Central)	6:30 p.m. (Central)	

TELECON INSTRUCTIONS

This TELECON is being recorded. To ensure all telecon participants can hear clearly, please identify yourself before you speak and do not forget to mute your phone (*6) while others are speaking to cut down on background noise. Be mindful of your surroundings, call from a quiet location. Also, please one speaker at a time and keep comments/discussion brief so we ensure everyone has an opportunity to speak within the hour. Let's get started with the Roll Call. If I do not call your name, please identify yourself at the end of Roll Call.

IN ATTENDANCE

President	David Dominguez	X	AWA	Carlos Rivera (Karen Perez)	X
Vice-President	Ida Marrero	X	ACT	Roberto Villa	Unavailable
Director of Administration	Misty Peña	Unavailable	AAL	Sylvia Villa	X
Director of Resources	Erik Salazar	X	AWP	Dolores Leyva	X
Director of Education	Cynthia Garcia Torres	Unavailable	ANM	Lora Singh	X
Director of Public Affairs	Susie Diaz	X	ASW	Raul Garza	Unavailable
Special Assistant-East	Oscar Torres	Unavailable	MMAC	John Espinosa	X
Special Assistant-West			ASO	Ed Cardenas	X
Special Assistant-Central			AGL	Brendan Villegas	X
Legislative Chair C&B Chair	Bill Fernandez	Unavailable	AEA/ ANE	Barbara Lindsay	X
Elections Chair	David Gonzales	X	ACE	Laurie Ortiz	X
Corporate Partner Sponsor Chair	Raquel Ysasi-Huerta	Unavailable	Corporate Co-Chair		
Conference Chair	Ed Cardenas	X	Membership Chair	Mindy Moreno	Unavailable

CALLED TO ORDER

Called to Order: 5:34 p.m. Roll call conducted by David Dominguez.



EXECUTIVE BOARD UPDATES

PRESIDENT’S REPORT – David Dominguez

- National Employee Forum presenting a business case to request the 3rd day for conference.
- Working on strategy for the conference with points of contacts for speakers.
- Continuing to work with OPM, which created a special committee to develop language that will be vetted requiring all federal agencies to conduct barrier analysis, similar to what FAA has done?
- Encourages everyone look at the awards email that Ida will send out soon and nominate someone.
- Diversity & Inclusion DOT event – NHCFAE is invited, and David will represent NHCFAE.
- David would like a conference call with the Conference Committee.
- David will coordinate with Barbara on a trip to NYC.

VICE-PRESIDENT’S REPORT – Ida Marrero

- Need more conference attendance.
- Strategize to set a conference budget so we can fund members.
- Sending out email this week regarding the National Awards – deadline is beginning of May.

DIRECTOR OF ADMINISTRATION REPORT – Misty Peña

Unavailable.

DIRECTOR OF RESOURCES REPORT – Erik Salazar

- Reminder to make hotel reservation for the 2nd Quarter meeting.
- Hotel does not have a shuttle, but suggested another shuttle – Airport Express, www.airportexpress.com – shuttle that goes to the downtown hotels. Cost is about \$30.00. Taxi is about \$40/\$45. Another option is the L train which is about \$5.00.
- Travel RCD funds have been set aside to assist with RCD travel.
 - Per Diem for the trip is \$60 - \$15/\$20/\$25. Full amount is used on travel dates.
- First quarter just ended so budget reports for Oct – Dec is due. They are due by the end of February.
- QuickBooks online renewals are due in February – Erik will handle the renewals and he will discuss the reimbursements at the 2nd Quarter meeting.
- Midway is 12 miles and O’Hare is 18 miles away from the hotel.

Sylvia indicated that Rick Neff retired, and AAL did submit paperwork to access the QuickBooks so they can take care of their budget – she will call Erik to further discuss.



DIRECTOR OF PUBLIC AFFAIRS REPORT – Susie Diaz

- La Palabra will be completed this week.
 - She would like to know if we are printing this issue.
- Confirmed that Brendan received his password reset.
- She is working on the website.

David asked if Susie needed anything for the website for the conference. She received the link for the registration. She has a few items and she talked to Abdul and as soon as she gets back to full-time at work, she will be working on that. Susie will discuss with Ed. Erik will check on the link and notify Susie.

Erik asked the last time La Palabra was printed, and Susie indicated it has been a while. Erik will review past costs to find out what the cost was in the past and let Susie know.

DIRECTOR OF EDUCATION REPORT – Cynthia Garcia Torres

Unavailable.

- Will send a reminder on the scholarships.

CHAPTER/REGION UPDATES:

AWA – Karen Perez for Carlos Rivera

- Coordinating with Sadie and Civil Rights and PWC for professional development training. Hoping if this goes well within HQ’s, we can launch it nationally.
- Agrees about the President emails were very informative because it lets the members know that David is doing stuff.

ACT – Roberto Villa

Unavailable

AWP – Dolores Leyva

- First recruiting event scheduled for 1/20/2016.
- Preparing for CFS
- She requested that David prepare the updates that he used to disseminate out. These messages brought forth a lot of energy.

David explained he is not traveling less; it just takes a lot of time to attend the appointments and get the notes transcribed.

- Asked about 2nd Quarter meeting dates.

ACE – Laurie Ortiz

- No events the past couple of months.
- She will be at the 2nd quarter meeting.



- NHCFAE attended the PWC conference.

ANM – Lora Singh

- Recruiting event soon – still working on this event.
- Will be at the 2nd Quarter meeting.
- Looking at trying to fund some members to attend the conference.
- She is trying to reenergize members in Northwest.
- Working on HHM events – have not done something big in the last couple of years.

AAL – Sylvia Villa

- Enjoyed the messages that David used to send out.
- Has a presentation with First Command coming up and planning one in March.
- For conference, at least one other member will attend with Sylvia.

ASW – Raul Garza

Unavailable

MMAC – John Espinosa

Unavailable

AGL – Brendan Villegas

David indicated that Dina is coming to Chicago and thinks Raquel has Livingston confirmed.

- He talked to Raquel and they are working on a membership event close to the airport.
- Working on the Meet & Greet for 2nd Quarter meeting.
- He was in DC last two weeks, and there were 6 new managers that had not heard of NHCFAE. As a result, he was able to get two new members signed up. He had two potential members in Southwest – Mark out of Corpus Christi and Art Espinosa out of Houston, TX.
 - From the national level, he would like to see more flyers advertising NHCFAE that can be used to distribute to new employees.
 - Brendan will provide the names to David.
 - Vaughn Turner was at the training, and Brendan asked Vaughn to speak about the NHCFAE conference during his commentary for the training.

ACTION: Develop a flyer with pictures to advertise NHCFAE and pictures of events with Executives, as well as, our benefits.

AEA/ANE –Barbara Lindsay

- Been in touch with AEA/ANE members to work on theme and logo of conference. She is asking them to present their ideas.
- Requested members send in suggestions/ideas to Ed.

Ed suggested that AEA members use Barbara as their POC, and then everyone can review after. He would like to have this done before Chicago meeting so there is an idea to present. Barbara is thinking she would like everyone to weigh in, so she can send to the board. Sam has great



ideas, but not sure about graffiti letters even though this represents NYC and may not be professional enough.

- Mentioned that Teri Bristol recently had a message about recruitment and utilizing EA's.
- FAA Comm is looking at having a booth at the conference.

ASO –Ed Cardenas

- Attending 2nd Quarter
- Working on planning a First Command recruitment event.
- After 2nd Quarter, plans on having an ASO Board meeting to update and encourage advertisement for the conference.
- Agrees with everyone about a Presidential brief.

COMMITTEE CHAIR UPDATES

CBL and LEGISLATIVE CHAIR – Bill Fernandez

Unavailable.

ELECTIONS – David Gonzales

- Things are quiet for now.
- Need to make sure we have all the emails correct for everybody for the electronic elections.

David D. indicated that the emails are a project discussed before. We need to make sure we get this correct so that members will receive their election materials. He needed clarification on the 2nd quarter letter.

ACTION: Ida takes the item to verify email accounts.

NATIONAL TRAINING CONFERENCE CHAIR – Ed Cardenas

- We are 6 months away from the conference.
- Been conversing with Susie about advertising.
- Spoke with Cynthia about training.
- Request RCD's to push for the conference and allocate funds so assist in members attending. When he looked at the Atlanta conference, there were regions that only had one or so members attending, while other regions had several members attending.
 - Discussed advertising at the EBOARD meeting.
 - Email blasts that will be disseminated.
 - Solicitation of ideas for member funding – brainstorming different ways to get members to the conference.
 - What can we do to advertise?
 - He thinks we can get 150 to 175 members to this conference, but everyone has to help get this number of members to the conference.



TELECON ADJOURNED

Telecon adjourned at: 6:30 p.m.

Minutes prepared by:



Misty Peña, National Director of Administration, NHCFAE

