

NATIONAL HISPANIC COALITION OF FEDERAL AVIATION EMPLOYEES

PO Box 23276 / WASHINGTON, D.C. 20026-3276

EXECUTIVE COMMITTEE MONTHLY TELECON

Telecon Number:	(862) 902-0250	
Date:	March 16, 2015	
Scheduled – Start Stop	5:30 p.m. (Central)	6:30 p.m. (Central)

TELECON INSTRUCTIONS

This TELECON is being recorded. To ensure all telecon participants can hear clearly, please identify yourself before you speak and do not forget to mute your phone (*6) while others are speaking to cut down on background noise. Be mindful of your surroundings, call from a quiet location. Also, please one speaker at a time and keep comments/discussion brief so we ensure everyone has an opportunity to speak within the hour. Let's get started with the Roll Call. If I do not call your name, please identify yourself at the end of Roll Call.

IN ATTENDANCE

President	David Dominguez	X	AWA	Jacqueline Pino	X
Vice-President	Ida Marrero	X	ACT	Roberto Villa	Unavailable
Director of Administration	Misty Peña	X	AAL	Sylvia Villa	X
Director of Resources	Erik Salazar	X	AWP	Dolores Leyva	X
Director of Education	Cynthia Garcia Torres	Unavailable	ANM	Sara Wibmer	Unavailable
Acting Director of Public Affairs	Yadira Lacot Susie Diaz	X X	ASW	Raul Garza	Unavailable
Special Assistant	Yadira Lacot	X	MMAC	John Espinosa	X
Special Assistant-East	Oscar Torres	Unavailable	ASO	Ed Cardenas	X
Special Assistant-West	Kim Nolan	Not Required	AGL	Brendan Villegas	Unavailable
Special Assistant-Central	Raul Garza	Unavailable	AEA/ ANE	Barbara Lindsay	Unavailable
Legislative Chair	Bill Fernandez	Not Required	ACE	Laurie Ortiz	Unavailable
Elections Chair	David Gonzales	Not Required	Corporate Co-Chair	Yami Gonzales	Not Required
C&B Chair	Bill Fernandez	Not Required	Membership Chair	Mindy Moreno	Not Required
Corporate Chair	Raquel Ysasi-Huerta	Not Required	Conference Chair	Don Espinosa	X

CALLED TO ORDER

Called to Order: 5:32 p.m. Roll call conducted by Ida Marrero



EXECUTIVE BOARD UPDATES

PRESIDENT'S REPORT – David Dominguez

- In DC – here for the National Employee Forum.
- Planning visits with Claudio Manno, ASH-1 and Ricki Cannon, Acting AHR-1 and Sasha Johnson, Chief of Staff for Administrator.
- Meeting with consultant to discuss legislative effort.
- Virtual Career Fair for ATC hiring which will be on March 25, 2015. Bid will open on March 23, 2015.
- We need everyone to advertise our 2015 National Training Conference.
- As for HiGov, should be finishing soon. The Department of Labor has taken on the lead to put an event together for Employee Association's in May 2015. This is tentative.

VICE-PRESIDENT'S REPORT – Ida Marrero

- Business Plans – only 3 RCD's have submitted their business plans.
- Communicating For Safety (CFS) was very successful. She commended WP's team and the event was very successful.
- Encouraged RCD's to spread the word about the conference.

DIRECTOR OF ADMINISTRATION REPORT – Misty Peña

- The 2nd quarter meeting minutes will be submitted to David soon for review.
- Manager letters will be sent out in the coming week for 3rd quarter.

DIRECTOR OF RESOURCES REPORT – Erik Salazar

- All chapter rebates paid to date. Great Lakes have not submitted the budget report, but Erik will work with Great Lakes.
- The 2nd quarter meeting expenditures have not been reconciled yet.
- A couple of credit cards had to be reissued from Bank of America.

ACTING DIRECTOR OF PUBLIC AFFAIRS REPORT – Yadira Lacot

- Been working on La Palabra – there are 14 articles plus President and DOPA article.
- This edition will be sent via email with a few printed.
- Provided some ideas to Chris for the conference.
- Yadira owes business cards to John and Brendan – she will mail them out.

David asked if Yadira saw the email from Gloria Sanchez about her partnership she created with other sponsors. Ms. Sanchez's organization is very small, and has been successful in getting sponsorships. He is going to meet with Gloria while he is in DC.

David welcomed Susie back. Susie indicated that everything is going good and baby Emma is doing very good. Susie plans on attending the 3rd quarter EBoard meeting.



DIRECTOR OF EDUCATION REPORT – Cynthia Garcia

- Unavailable

CHAPTER/REGION UPDATES:

AWA – Jacqueline Pino

- Met with Cheryl Johnson – she came to FAA from another agency. She was part of HiGov. She is joining the Capital Chapter. Ms. Johnson would like to meet with David this week.
- Met with a manager, and he wanted to get more ideas on how to diversify his organization. He has a bid that will open and Jacqueline hopes to provide a name of a potential candidate.
- Meet and Greet is Thursday. She talked to FAA Cafeteria manager. This is an event for all Employee Associations (EA’s) and all EA’s will fund the refreshments.
- Jacqueline will coordinate with Administrator’s conference room.
- David indicated that H. Michael Brown is retiring and there will be an event for him. Jacqueline saw the flyer.
- Jose Joga passed along “thanks” for attending his retirement party. He would like pictures if there was any. If you have pictures, please send to Jacqueline Pino. Ed will forward some pictures.

ACT – Roberto Villa

Unavailable.

ASO – Ed Cardenas

- Luncheon Learned planned at end of month with First Command. Plan to host at various facilities.
- First ACE program – Operation Safee – April 17 and 18, 2015. Looking for volunteers to man the booth. He was hoping to put shirts together and get some sponsors to provide giveaways, as well as, NHC items. He has spoken with Mindy and Ida.

David asked if this was a recruitment event or career fair. Ed explained that this event is more of an aviation standpoint.

- Orlando is planning a membership drive in association with Cinco De Mayo.
- Submitted an article for La Palabra.

AWP – Dolores Leyva

- Two members attended the Communicating for Safety (CFS) conference. Recruited 4 new members for Western Pacific
- Member meeting in April 14, 2015 at 9:00 a.m. Pacific Time.



- On April 23, 2015, a Luncheons Learned will be held with First Command.
 - On April 25, 2015, Operation Gratitude to assist filling boxes with different items for military and shipped overseas. This is a volunteer event.
 - Planning Cinco de Mayo celebration – will do the salsa tasting and taco tasting contest.
- David congratulated WP on the success of CFS and he received lots of good feedback that our booth looked professional. This is good for us and exposure to the NHC.*

ACE – Laurie Ortiz

Report provided by Email.

- David mentioned a contact person with PWC about a booth at their National Conference in Kansas City. She needs a contact.

ACTION: Misty will send Laurie the contact information.

- Leadership Training - Next week, she will meet with Leslie Sims (new NBCFAE-Central Regional Director) to discuss having a Leadership Training Day with our two organizations The last Leadership Training Day was two years ago.
- Cinco de Mayo: They will have a table display in the lobby with a local vendor selling Frozen Custard. There will also be Mexican music through the lobby and our NHCFAE table set up to recruit new members.
- Met with Glen Livingston of Livingston Financials on Feb 24 to discuss having a lunch-n-learn at the Regional Office. No date established yet.

ANM – Sara Wibmer

Unavailable.

AAL – Sylvia Villa

- New member in Alaska.
- Submitted an article for La Palabra.
- A Luncheon Learned is planned in April 2015.
- Gabriel briefed her about the 2nd quarter meeting.

ASW – Raul Garza

- An appointment has been scheduled with ASW HR Manager to discuss continued support of the open-vacancy announcement for ATC Specialists and to offer any assistance with continued outreach efforts.
- Raul is now the RCD for SW.

MMAC – John Espinosa

- Chapter meeting scheduled for March 25, 2015, and will need a telecon number. Members expressed attending via telecon would be much easier.
- Recruited a new member – Randall Quinones – thanks to Ida. Form submitted to Mindy
- Working with Livingston to host an event possibly in May 2015.



- Planning an event for Cinco de Mayo – working on speakers.
- Did not attend the Employee Forum last week and an individual from Washington on detail to MMAC. This individual is working with EA’s to host career fairs and possibly promoting EA’s.

AGL – Brendan Villegas
Unavailable.

AEA/ANE –Barbara Lindsay
Unavailable

COMMITTEE CHAIR UPDATES

Conference Committee – Don Espinosa/Oscar Torres/Ed Cardenas

- Two telecons have been held last couple of weeks with the conference chairs.
- Don provided EBoard, conference committee, and corporate sponsor chair with a Standard Operating Procedure (SOP). He utilized Capital Chapters’ document and added to it. Everyone please review and provide feedback to Don. There are 5 documents in one file that are hyperlinked. We hope to use this in the future for planning conference.
- Thanked Yadira for taking on coin design with the designer.
- Ed sent emails to Southern members soliciting volunteers, putting a theme together. He received positive feedback and he will send phrases and themes. He will send out to the ECOMM and get everyone’s thoughts. He was hoping by end of telecon, he would like to narrow the list down.
 - In regards to the list of themes, the term diversity and inclusion references a program.
 - Yadira likes the one with “La Familia” – and thinks we should use this word. Also, the partnering is very timely with what David is doing with other employee associations.
 - Misty – La Familia theme for the reason that Yadira stating. As for diversity and inclusion, this is big focus right now and maybe we can add to it.
 - Ed likes partnering to build a future La Familia – but maybe infuse it with diversity and inclusion someday but not make it long.
- Don indicated that we would like a couple of themes by end of week to send out to Ecomm to vote.
- Oscar – suggested Making a Difference for Diversity and Inclusion because this kind of flows with what David is doing in DC.
- Oscar will reach out to a few volunteers. He will review the timelines and make sure we do not miss anything.



- Don suggested that we meet sometime this week with the conference committee. Committee should review the SOP. We will start assigning subcommittees and workgroups. We can assign leads locally to work on some of the tasks.
- Don – as for the training agenda, he will set-up a telecon with Cynthia and David.

TELECON ADJOURNED

Telecon ended at: 6:30 p.m.

Minutes prepared by:



Misty Peña, National Director of Administration, NHCFAE

