

# NATIONAL HISPANIC COALITION OF FEDERAL AVIATION EMPLOYEES

PO Box 23276 / WASHINGTON, D.C. 20026-3276

## EXECUTIVE COMMITTEE MONTHLY TELECON

|                        |                     |                     |  |
|------------------------|---------------------|---------------------|--|
| Telecon Number:        | (712) 775-7031      |                     |  |
| Date:                  | December 11, 2018   |                     |  |
| Scheduled – Start Stop | 6:30 p.m. (Eastern) | 7:30 p.m. (Eastern) |  |

### TELECON INSTRUCTIONS

This TELECON is being recorded. To ensure all telecon participants can hear clearly, please identify yourself before you speak and do not forget to mute your phone (\*6) while others are speaking to cut down on background noise. Be mindful of your surroundings, call from a quiet location. Also, please one speaker at a time and keep comments/discussion brief so we ensure everyone has an opportunity to speak within the hour. Let's get started with the Roll Call. If I do not call your name, please identify yourself at the end of Roll Call.

### IN ATTENDANCE

|                                |                 |   |                                 |                                     |                  |
|--------------------------------|-----------------|---|---------------------------------|-------------------------------------|------------------|
| President                      | Faviola Garcia  | X                                       | Conference Chair                | Ed Cardenas/Ida Marrero             | X/Unavailable    |
| Vice-President                 | Bill Fernandez  | X                                       | Corporate Partner Sponsor Chair | Raquel Ysasi-Huerta/ Davey Irrizary | Both Unavailable |
| Director of Administration     | Oscar Torres    | X                                       | Legislative Chair               | LollyMartinez                       | Unavailable      |
| Director of Resources          | Dolores Leyva   | Unavailable                             | Elections Chair                 | David Gonzalez                      | Unavailable      |
| Director of Education          | Randall Resto   | X                                       | Membership Chair                | Yami Gonzalez                       | Unavailable      |
| Director of Public Affairs     | Susie Diaz      | X                                       |                                 |                                     |                  |
| Special Assistant              | Celsa Rodriguez | X                                       |                                 |                                     |                  |
| Legislative Chair<br>C&B Chair | Misty Pena      | Unavailable/<br>Briefed out By<br>Oscar |                                 |                                     |                  |
|                                |                 |   |                                 |                                     |                  |

### CALLED TO ORDER

Roll call conducted by Oscar Torres 6:31pm

### EXECUTIVE BOARD UPDATES



## PRESIDENT'S REPORT – Faviola Garcia

- Favi welcomed everyone to the Telcon
- Favi has been working with Celsa on finding some time to schedule telcons with the new committee chairs that have been selected. Favi is hoping to have that completed by this month December.
- Favi has forwarded some emails to Randall regarding the gentleman in OKC who is interested in studying employee associations and would like Randall to touch base with him and provide any information he may need.
- Favi has also forwarded to Randall some Training Opportunities she received and would like Randall to go ahead and get it together and prepare it so it can be sent to the members so they are kept in the loop about training opportunities.
  - ***Susie has confirmed that all board members have access to email all the members if they need to share any pertinent information.***
- Favi confirmed to Susie that she will reach out to a member who reached out to Susie and wanted to discontinue their membership in the organization. Favi will reach out to this member and would like to have feedback directly from the member.
- **FY 19 2<sup>nd</sup> Qt meeting in DC**
  - Favi will be meeting with Teri Bristol in DC when we travel for our 2<sup>nd</sup> Qt meeting. Oscar has confirmed and scheduled the meeting. Favi would like to know if any member on the board and the executive committee would like to meet with their executives this could be arranged. Reach out to Favi directly and or Oscar Torres and it could be accommodated because Favi would like everyone to have that access to leadership and experience that type of exposure with the Executives in the FAA.
- **Corporate Sponsorship**
  - Raquel and Davey have had discussions with Andy Quinn's office and they have had at least two telcons in the last month or so. Andy and his Staff are helping Davey and Raquel about strategizing about corporate sponsors.
- **ACE Camps**
  - Favi would like to reemphasize that ACE Camps are a big focus for the agency and if ACE Camps are being help she would like the RCD's to go ahead and invite their local Regional Administrator so they can be a part of the camp and witness themselves the efforts being placed forward to make these events a success.
  - Favi would like everyone to know that the frustrations that we and other Employee Associations always express are also being felt at the Regional Administrator level.
  - We have an Acting Administrator that is really focused on this and we should capitalize on it. A new memo giving guidance to managers regarding duty time for these events is being drafted and hopefully it will be completed soon by leadership in the FAA.
- **Meetings in DC**
  - Favi met with Annie Andrews HR-1 while she visited DC with Andy Quinn, Randall Resto and Bill Fernandez. We requested some information from the HR office about the language on a bill that will provide additional funding to the FAA to support aviation



career events and Andy Quinn will follow up on this to see what happens in the near future.

- **Training Conference**

- Favi Will be putting together a message for the members regarding the conference. The message will include the slide show that the Caribe Hilton presented the Eboard during our visit and the second part of the message will be for our members and it will include some guidance on how to plan to attend the training conference, I.e How to ask for the time off or even adding the Training the Conference to their IDP. Favi would like to have this together over the next several weeks and completed by January.

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**VICE-PRESIDENT’S REPORT – Bill Fernandez**

- **Strategic Plan**

- Bill has been working on linking the strategic plan with Google Calendar but he is having some difficulty with it. We may have to resort to going back to the original way we delivered and focused on the strategic plan but Bill would like to consult The Ecomm in DC about that.

- **RCD SOP**

- Bill has begun to review the RCD SOP that was signed back in 2016 and he is looking to update. There are some conflictions with the Constitution and Bylaws. Any of these conflictions have to be corrected and Bill will have it for the Ecomm to review and go over it.

- *Favi asked about the transition with Lolly Martinez who is our new Constitution and Bylaws Chair?*

- Bill confirmed that she has already taken over and has communicated with her and explained what needs to be done. Lolly has already sent out 2 Washington Reports and she will be moving to DC in the near future and Bill is looking forward to that so they can sit down together and go over anything else that she needs to know. Bill mentioned that Lolly has started well sending out the reports.

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**DIRECTOR OF ADMINISTRATION REPORT – Oscar Torres**

- **2<sup>nd</sup> Qt meeting in DC**

- All duty time letters have been completed and I will start emailing them out as early as this week.
  - Duty Time request has been submitted to ATO and has been received.
  - Logistics for the 2<sup>nd</sup> Qt meeting has been set with Andy Quinn. They will provide us with the office space so we can hold our meeting.
  - The hotel has been selected which is The Embassy Suites at the DC conference Center and the hotel is providing some extra amenities like a free breakfast which is a cost saving for our organization. The Contract has been sent out by the Hotel to Dolores and she will go ahead and sign off on it. Once this is completed I will send the booking link to all the RCD’s and the Eboard so we can start making our reservations.



- Meeting has been arranged for Favi to meet with Teri Bristol that Wednesday morning of the week of our Ecomm meeting. Favi will meet with Teri then meet the Ecomm for Hillday at Andy Quinn's office.
- **NATCA Corporate Dinner**
  - A week ago I was in DC and represented the NHCFAE in a corporate dinner hosted by NATCA which was attended by all the major sponsors of NATCA. The National Black Coalition was also represented by their president Freddie Greene.
  - We were recognized as a corporate partner of NATCA
  - Ideally NATCA would like us to become a Premium Corporate Sponsor which would come with an annual Contribution of \$1250. It does come with a lot of benefits and I will share all of that to the Eboard. Cesar Cordero who I spoke with and is part of NATCA's organizing committee will prepare a small presentation for us regarding possibly becoming a premium Corporate Sponsor with NATCA.
- **Consolidation of Chapters**
  - Favi asked Oscar to set aside two 30 minute discussions on the upcoming 2<sup>nd</sup> Qt meeting to discuss the consolidation of the Tech Center Chapter and the Alaska Chapter. There is a proposal already waiting to be voted on to consolidate the Tech Center which Roberto and his members have all agreed to consolidate. Alaska will be represented by Sylvia and she will given an opportunity to discuss the possible consolidation of Alaska.
    - *Bill noted that there is no proposal yet to consolidate Alaska but after the discussion that can be proposed if the Ecomm and the Board Agree to do so.*

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**DIRECTOR OF RESOURCES REPORT – Dolores Leyva**

- **Unavailable**

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**DIRECTOR OF PUBLIC AFFAIRS REPORT – Susie Diaz**

- Susie would like to brief out on several items.
- Tomorrow December 12<sup>th</sup> she will hold a membership telcon with Abdul, Bernice & Yami. She will keep everyone posted on how the telcon went. Susie has been briefed that Yami will fully take over membership as the transition ends.
- Susie discussed an email that was sent out by Raquel dated October 21 titled Current Sponsor Entitlements and Susie replied to the eboard on Nov 15<sup>th</sup> regarding the email and Susie has not heard any feedback from the Eboard.
- Susie also discussed VP's email from Nov 29<sup>th</sup> regarding El Caribe Hilton link to be placed in the conference website and Susie wanted to know who was going to work with her regarding the conference website. In the past the Conference coordinator has worked with DOPA so Susie wanted clarification.



*-Favi mentioned that she will follow up and would like to see the email again. Favi is expecting to have Edward and Ida work along with DOPA since the Hotel has been selected.*

*- Bill did forward the email to our co-chairs but will also follow up*

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**DIRECTOR OF EDUCATION REPORT – Randall Resto**

- **Training Conference Agenda**

- Randal has several meetings scheduled regarding the training material in the agenda. One of those meeting is with Candace Travis who is the Acting Manager of Acquisitions who have a lot different types of training and in the meeting with her Randall will explore all those training materials and he will report it back to the Eboard so all of us can have a saying on the type of training we should have.
- Randall will also meet with Sadie Perez and they will also discuss Training topics for the Conference and what can Civil Rights offer.
- Randall has also exchanged some emails with previous trainers who have attended the conferences in the past to explore some more opportunities for training.
- Randall is working on getting a list of the VIP’s who will be invited to the conference. There has been changes that are coming up in the leadership of the FAA like Vaughn Turner retiring etc. We will get an updated list and Randall will share it with the Eboard and DOA Oscar so he can prepare the list of invitation for the conference.
- Randall also received an email from Sonia Cruz from HR and she offered some feedback that we should offer diversity when it comes to the speakers at the conference. Randall replied back to her and asked for recommendations on who Ms. Cruz would like to see at the training conference. Randall is asking from feedback from as many people as possible as well to make sure that we get as many speakers from difference LOB’s as possible.
- Randall is coordinating with Oscar to establish a contact with HR at the Southern Region so we can see what type of training the Southern Region can offer us for the Conference. Oscar promised to provide Randall with a name in the next several days.
- Randall is about 50 to 60% finished with the agenda and by the 2<sup>nd</sup> Qt meeting he expect to have it at 75% finished.

- **Special Assistant – Celsa Rodriguez**

- Celsa asked Bill to submit his input regarding the membership and activities. Bill said he will resend it since it was sent a few weeks back.

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**COMMITTEE CHAIR UPDATES**

**CORPORATE PARTNER SPONSOR CHAIR – Raquel Ysasi-Huerta**

- Unavailable

**CONFERENCE CHAIR – Ed Cardenas**

- Edward did see the email that Susie was discussing a little earlier and now has an understanding on how to move forward with DOPA.



- Favi asked how has the communication been with Ida and Ed mentioned that some emails have been exchanged but it has been limited. He was aware that Ida was in Puerto and she visited the Hotel site.
- Randall asked Edward if he has anything in mind where we as the executive board can assist the co chairs as we move forward regarding the conference.
- Edward said nothing new at this time since we there are roles already being done at this time like DOE with the Training Conference agenda etc..

**MEMBERSHIP CHAIR – Yami Gonzalez**

- Unavailable

**CONSTITUTION & BYLAWS – Misty Pena**

- Briefed out by Oscar Torres
- Misty emailed important deadlines that will be coming up in the coming year. For Example when the Constitution and Bylaws proposals have to be shared with all members
- Misty also asked the question on who will be our parliamentarian at the training conference for our membership meetings.
- Oscar mentioned that he will forward the email that Misty send to the board so all of us are on the same page on what she sent.

**ELECTIONS – David Gonzales**

- Unavailable

**TELECON ADJOURNED**

Telecon adjourned at: 7:44p.m.

**Minutes prepared by:**



Oscar Torres  
National Director of Administration

**Minutes approved by:**



Faviola Garcia  
National President

