

NATIONAL HISPANIC COALITION OF FEDERAL AVIATION EMPLOYEES

PO Box 23276 / WASHINGTON, D.C. 20026-3276

EXECUTIVE COMMITTEE MONTHLY TELECON

Telecon Number:	(712) 775-7031	
Date:	January 9, 2019	
Scheduled – Start Stop	4:00 p.m. (Eastern)	5:30 p.m. (Eastern)

TELECON INSTRUCTIONS

This TELECON is being recorded. To ensure all telecon participants can hear clearly, please identify yourself before you speak and do not forget to mute your phone (*6) while others are speaking to cut down on background noise. Be mindful of your surroundings, call from a quiet location. Also, please one speaker at a time and keep comments/discussion brief so we ensure everyone has an opportunity to speak within the hour. Let's get started with the Roll Call. If I do not call your name, please identify yourself at the end of Roll Call.

IN ATTENDANCE

President	Faviola Garcia	X	Conference Chair	Ed Cardenas/Ida Marrero	X/X
Vice-President	Bill Fernandez	X	Corporate Partner Sponsor Chair	Raquel Ysasi-Huerta/ Davey Irizarry	Both Unavailable
Director of Administration	Oscar Torres	Unavailable	Legislative Chair	LollyMartinez	Unavailable
Director of Resources	Dolores Leyva	X	Elections Chair	David Gonzalez	Unavailable
Director of Education	Randall Resto	X	Membership Chair	Yami Gonzalez	X
Director of Public Affairs	Susie Diaz	X	Social Media/Historian Committee	William "Bear" Velazquez	X
Special Assistant	Celsa Rodriguez	X	Historian Chair	Hilda Banda	X
Constitution & Bylaws Chair	Misty Pena	X	Social Media Chair	Misael Goicuria	X
Legislative Chair	Lolly Martinez	Unavailable	Communications Chair	Laurie Ortiz	Unavailable
501c3 Chair	Erik Salazar	Unavailable	Communications Committee	Gerald Acevedo	Unavailable

CALLED TO ORDER

Roll call conducted by Faviola Garcia 4:05pm



EXECUTIVE BOARD UPDATES

PRESIDENT'S UPDTAE – Faviola Garcia

- Favi welcomed everyone to the telcon and a special welcome some of the new committee members who are calling for the first time.
 - Favi wanted to focus on a couple of things on this telcon.
 - The usage of social media to disseminate information to our members regarding the government shutdown
 - Favi has been in contact with Andy Quinn (our Washington Consultant) and he advised Favi that he has the feeling that the President will declare a national Emergency regarding the Border Wall during his visit to the border in Texas and this would get the government open and get everyone back to work quicker.
 - The other conversation Favi has had have been FAA executives and they anticipate the government to be closed for another week or longer.
 - Favi has sent out some information to the membership with help from Bill Fernandez on getting some relevant information that needed to be shared with our members. We are aware that there is a lot of info being sent out by the labor unions and other employee associations. But if there is any other info that anyone hears and feels that needs to be shared please do not hesitate to contact the board.
 - There has some feedback from the membership and Favi received a letter from Annie Andrews HR-1 and she provided some additional information helpful to our members and it was shared with the membership.
 - Favi has asked everyone that if they here of any member going through any hardship due to the shutdown to please share this info so we can see what can be done.
 - Favi is very appreciative for all the efforts by everyone who continue to volunteer for the NHCAFE even while the government is shutdown.
 - **Social Media**
 - Before the government shutdown Favi had been in discussions with the Social media and Communications committee and strategizing on how to use Social media to keep the membership informed regarding different topics.
 - Favi is getting access to the current accounts that we have in social media and if we don't have any accounts in certain mediums then they will be created accordingly. Favi is looking forward to see Misael, Bear and Hilda come together and strategize on how we can use social media effectively
 - Favi asked all the new Chairs and Committee members to chime and in and if they had any questions about their role.
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• **SOCIAL MEDIA/HISTORIAN COMMITTEE Update - William “Bear” Velazquez**

-Bear is looking forward to working with the committee and give out as much information as possible. The recent events happening do tie in well in the Historian part because we will be able to look back at this and see what was done and how we handled it. It will demonstrate how we came together and remained unified.

- Bear is looking forward to working with Misael and Hilda

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• **SOCIAL MEDIA CHAIR - Misael Goicuria**

- Misael was just wondering about he access to the existing accounts that we have but Favi has answered his question. He mentioned youtube and he has researched twitter and made everyone aware that they have a 280 character limit. But any other posts could be condensed to accommodate the Twitter limitations

- Favi would like the committee to set up a telcon in the near future so the work can begin as soon as possible. Favi advised the group that if a telcon needs to be set up to please reach out to Celsa and she will make the arrangements and to keep Favi posted.

- Bear has asked Misael to reach out to him so they can get together and start brainstorming.

HISTORIAN UPDATE- Hilda Banda

- Nothing to report at this time.
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MEMBERSHIP CHAIR – Yami Gonzalez

➤ *Favi began by advising Yami that she is having some issues with the membership lists and she would like to know who is the person in updating the lists. DOPA or Yami I.e Legaslativa, etc*

- Yami mentioned the Bernice is handling the website portion of any membership lists.
- Yami just received all the paperwork from Mindy and she is keeping the membership list up to date when she receives the DOI report from Dolores at DOR.
 - *Bill believes that Susie handles the legislative list but there will be confirmation on that. Favi would like the legislative list updated because if Andy Quinn has some information regarding the furlough the legislative list will be the one used to avoid any labor rule violations.*

Action item: Who is handling the legislative email list and updating it?

- Yami briefed out that Bernice is handling all the member information that pertains to the website. Their members portal information.



- Yami is processing all the new applications and also any drops that may occur. She is handling all the giveaways as well.
 - *Dolores asked if Yami has purchased a printer and she is still looking.*

CONSTITUTION & BYLAWS – Misty Pena

- Misty does not anything new to add since the brief out that Oscar did for her last telcon. She is awaiting guidance regarding the email that she shared with Oscar.
 - *Bill mentioned that there is a long list that carried over from last year regarding constitution and bylaws and they will be worked on. One being the missed the deadline on the proposals. But they will be worked on and followed up.*

501C3 CHAIR UPDATE - Erik Salazar

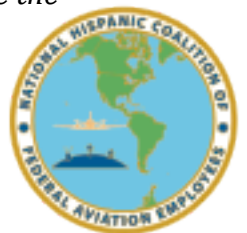
- **Unavailable**

LEGISLATIVE UPDATE – Lolly Martinez

- **Unavailable**

CONFERENCE CHAIRS UPDATE – Edward Cardenas & Ida Marrero

- **Update on progress for Conference**
 - Edward sent an email to the Hilton Caribe and inquired if the opening of the hotel was still on schedule and he is awaiting that.
 - He has several IOU's to idea and he will sent out an email which will be requesting information about the conference committee, who will fill those roles and what their responsibilities will be. He will send an SOP to Ida per her request.
 - There is nothing really from the eboard at this time but there was an email sent out by Susie asking about the rate we will be charging for Registration at the conference.
- **Ida**
 - Ida mentioned that she has received feedback from the Eboard and the consensus was that the registration fee will remain the same amount as it was in DFW.
 - *Favi agreed that she believes that the price will remain the same.*
 - Edward mentioned that leaving the conference registration fee will be ok but the math will have to be calculated with DOR and conversations with Corporate Chairs will have to be made in order to make up the difference in Revenue since Edward believed there would be a an increase in the registration.
 - *Dolores chimed in and mentioned that the we anticipate a conference registration revenue of \$24,500, the Corporate Sponsor goal revenue is \$38,000*
 - *Favi said that she would like the registration fee to be \$275 for an early Birds and the \$300 90 days out but she would like to hear from the board.*
 - *Bill agreed what on Favi said and he would like to get moving and update the conference website as soon as possible.*



- *Dolores agrees as well. Dolores asked about the theme and or logos for promotion*
- Edward said that he was preparing to have something to present to the board during the DC meeting but he will still want to stick to that deadline even though the meeting was postponed for now.
- Ida mentioned that Susie sent out an email so the conference chairs and DOPA should set up a telcon so they can get started on the conference website.
- Edward will reach out to Susie to get the conference website started.
- Edward also asked if we are calling the conference a Symposium. No one really objected to calling it a Symposium.
 - *Misty asked what how will the marketing aspect of the Conference/Symposium will be since calling it a symposium can create confusion. It may give the impression that its something else. One issue is that the bylaws reference our training as a conference and not a symposium. Misty referenced Article 6a which states that we would hold a "National Conference."*
 - *Bill says that he will have to look into it and verify it. He did reiterate that the idea behind calling it a Symposium instead of a conference is to focus on the training aspect of our meeting so when our members request the duty time symposium would place a bigger emphasis on training and education. Bill and Misty will discuss it further.*
 - *Favi would like us to have a separate discussion on this topic.*

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CORPORATE PARTNER SPONSOR CHAIR – Raquel Ysasi-Huerta/ Davey Irrizary

- **Unavailable**

ELECTIONS – David Gonzales

- **Unavailable**

VICE PRESIDENT UPDATE – Bill Fernandez

- **Furloughs**
 - Bill has had discussions with Andy Quinn and the furlough and using the PASS action line which is something that the Black Coalitions has asked to use as well.
 - Bill spoke with Mike Perrone, PASS President and he has no problem with our members using the PASS hotline during the shutdown. The hotline is designed to reach out to congressmen and senators and make their voice heard regarding the shutdown.
 - *Favi said she did try it out and it was easy to use and its something Bear and MIsael should spread the word on.*
 - Bill will be attending he rallies in DC and he has Karen to send the information about the rallies to the local members in Capitol.

DIRECTOR OF ADMINISTRATION REPORT – Oscar Torres

- **Unavailable**

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DIRECTOR OF RESOURCES REPORT – Dolores Leyva

- **Accounting**
 - Dolores has been in contact with our accountant and we are track to file our taxes on time.
 - Dolores has saved all documents to a drop box and has transferred almost all the paperwork regarding accounting in an electronic format.
 - There are still 2 vouchers pending from the 1st Qt meeting so please submit those ASAP
 - Dolores is asking that all transactions on the Coalition Credit to be noted on the travel vouchers. She prefers that in the interest of transparency.

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DIRECTOR OF PUBLIC AFFAIRS REPORT – Susie Diaz

- Susie advised everyone that the deadline for La Palabra was Feb 22th.
- Other than that there was nothing else to report.
 - *Bill asked Susie if she was handling the legislative email list.*
 - Susie mentioned that she and membership chair do take care of the list together. When a new member gets added Mindy was adding that name to the list. If its not being done then she will touch base with Yami and make sure that its being done. Yami just had an issue with one name but she is aware that its part of the new members process.
 - *Favi mentioned that she is having trouble receiving legislative emails. Susie has seen Favi’s name on the list and will check on it.*

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DIRECTOR OF EDUCATION REPORT – Randall Resto

- Randall mentioned that he and Oscar had scheduled a visit to the Regional Office in Atlanta to seek Training subjects to offer at the Training Conference but due to the shutdown it has been postponed and we will work on a new date as soon as the government opens.
- Randall has reached out to several individuals that are in the training agenda already and he is awaiting to hear from them to confirm.
- He will start to reach out to everyone once the shutdown is over and get back on track regarding the agenda.
- Randall told Susie that he was contacted by someone inquiring about the Rene Matos Scholarship and they wanted to know if they will be publishing the list of recipients on the NHCFAE Website.
 - *Susie says that we do not typically publish the list on the website but its something that she will be looking into. We have always listed the winners on La Palabra.*
 - *Favi mentioned that since there is an emphasis on social media maybe we can look into posting those names in social media somehow.*



Special Assistant – Celsa Rodriguez

- Nothing to Report at this time.

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CLOSING REMARKS BY FAVI

- To close out Favi mentioned that she will focus on using social media to communicate as the President of the organization via Twitter, Linkd In and other social media platform. Since we don't have a Twitter account we will create one.
 - *Susie mentioned that maybe we should discuss the Twitter account activations but if its an executive decision that its fine with her.*
- Favi asked if there were any concerns about Twitter she is open to hear them but for now when will make an executive decision and go ahead and move Forward with Twitter.
 - There were no concerns by anyone on the call.
 - *Bear chimed and said that he agreed with moving forward with Twitter and social media because he believes that this is a platform that our group was missing. Taking advantage of the platform and videos can be a great way to spread our message.*
 - *Susie has asked that when these accounts are opened that she would like to received all pertinent information about the accounts.*
- Favi wishes everyone well during this shutdown and if there is anything anyone needs please reach out.

TELECON ADJOURNED

Telecon adjourned at: 5:20p.m.

Minutes prepared by:



Oscar Torres
National Director of Administration

Minutes approved by:



Faviola Garcia
National President

