

# NATIONAL HISPANIC COALITION OF FEDERAL AVIATION EMPLOYEES

PO Box 23276 / WASHINGTON, D.C. 20026-3276

## EXECUTIVE COMMITTEE MONTHLY TELECON With CHAIRS

Telecon Number:	(712) 775-7031 May EComm Telcon		
Date:	Tuesday May 21, 2019		
Scheduled – Start Stop	6:30 p.m. (Eastern)	7:45 p.m. (Eastern)	

### TELECON INSTRUCTIONS

This TELECON is being recorded. To ensure all telecon participants can hear clearly, please identify yourself before you speak and do not forget to mute your phone (\*6) while others are speaking to cut down on background noise. Be mindful of your surroundings, call from a quiet location. Also, please one speaker at a time and keep comments/discussion brief so we ensure everyone has an opportunity to speak within the hour. Let's get started with the Roll Call. If I do not call your name, please identify yourself at the end of Roll Call.

### IN ATTENDANCE

President	Faviola Garcia	X	AWA	Karen Perez	X
Vice-President	Bill Fernandez	X	ACT	Roberto Villa	X
Director of Administration	Oscar Torres	X	AAL Acting	Vacant	Unavailable
Director of Resources	Dolores Leyva	X	AWP	Jonathan Eagle	Unavailable
Director of Education	Randall Resto	X	ANM	Karla Valdez	Unavailable
Director of Public Affairs	Susie Diaz	X	ASW	Lydia Gomez-Martinez (Raul Garza Called in)	X
Special Assistant	Celsa Rodriguez	X	MMAC	Veronica Salazar	Unavailable
AGL	Brendan Villegas	Unavailable	ASO	Ed Cardenas	X
Misael Goicuria	Social Media Chair	X	AEA/ ANE	Maritza Miranda	Unavailable
Conference Co Chairs	Ed Cardenas/Ida Marrero	X/X	ACE/ Communications Committee	Laurie Ortiz	X
Elections chair	David Gonzalez	Unavailable	Conference co Chairs	Ida Marrero/ Ed Cardenas	X
501 C3 Chair	Erik Salazar	X	Membership Chair	Yami Gonzalez	X
Historian	Hilda Banda	X	Membership Co Chair	Bernice Merly	X
Social and Communicaitons Committee	Bear Velazquez	Unavailable	Legislative Chair	Lolly Martinez	Unavailable
			Corporate Co Chairs	Raquel Issasi Huerta	Unavailable



Constitution & Bylaws	Vacant		Corporate Co Chair	Davey Irrizary	Unavailable
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## CALLED TO ORDER

Roll call conducted by Oscar Torres at 6:33pm

## EXECUTIVE BOARD UPDATES

### **PRESIDENT'S Update – Faviola Garcia**

- Favi welcomed everyone to the telcon and she began by acknowledging the Southwest (SW) Region Chapter and their loss and offered her condolences. Favi reminded everyone that she did send out a link to a GoFund Me to assist all those affected. She encouraged everyone to chip in if they can.
  - Favi requested a moment of silence in remembrance to our Familia member that we lost.
  - Favi asked Raul who called in on behalf of SW region to provide us with an update.
    - Raul updated us and mentioned that the entire region is truly affected by this tragedy. For the entire week after the event occurred there was a very somber mood in the entire Regional Office building since every LOB which was pretty much affected by the tragedy.
    - Things are slowly getting back to normal.
    - It was also noted that Lydia lost her brother and she is currently dealing with that as well. Favi on behalf of everyone wished her well and we have the entire Region and Lydia in our thoughts.
- **National Employee Forum**
  - Favi will be flying to Washington DC on the week of June 4<sup>th</sup> and Bill Fernandez will accompany Favi. In one of those days we are planning an Employee Association (EA) Day. Favi will reach out to the Capital Chapter so they can provide some assistance in providing assistance with the table at the event.
  - Favi has been working closely with the communications office and they have been very helpful in gathering information about the EAs and the Employee Forum. They have been asking for and gathering articles for their website and this has been helpful in spreading the word about who we are as an organization. Favi also requested topics from the EBoard to be discussed at the Employee Forum and one of the topics that came up was Agency support for the ACE camps.
  - Regarding ACE Camps there was a memo that was signed by the Acting Administrator where he commits and instructs managers to be supportive of all activities related to STEM and promotion of aviation careers. This document was dated October of 2018, which focused on the support of all AVSED.



- A workgroup has been created and has been tasked to develop a strategy in order to promote all aviation careers. The Regional Administrators (RAs) have received instruction to provide support for all these type of AVSED events.
- Favi is encouraging all RCDs that hold some sort of ACE Camp or AVSED event to go ahead and invite your RA in order to begin or continue a relationship with his/her office.
- **Elections**
  - Favi advised all participants on the telcon that due to the demands of her current position she has decided not to run again for President of the NHCFAE. She mentioned that it has been a privilege for her to serve as President of the NHCFAE.
  - Favi also wanted to make everyone aware that Davey Irrizary and Bill Fernandez have announced their candidacy for President. Favi is pleased that there are individuals who are willing to step up and fulfill the leadership roles in the organization.
  - For the Position of Director of Administration we have Oscar Torres and Laurie Ortiz running for that position.
  - For Director of Public Affairs we have Jonathan Eagle who is running unopposed.

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**VICE-PRESIDENT’S REPORT – Bill Fernandez**

- **National Awards**
  - The nominations are in for the awards. All those nominations will be discussed in the 3<sup>rd</sup> Quarter meeting
- **Constitution and Bylaws**
  - Bill is putting together the amendments so they can be distributed and sent out to the membership. This will also be discussed with the EBoard.

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**DIRECTOR OF ADMINISTRATION REPORT – Oscar Torres**

- **Training Conference**
  - Oscar will provide a list of the confirmed VIP’s for the RCDs. **(Action item)**
  - Thankfully we have lots of confirmations already.
  - Almost every executive that has been invited has been confirmed. Ali Barhami, AVS-1, is the only one that has declined. His replacement will be Sunny Lee Fanning who has participated in past conferences.
  - The only executive that I have not hear from is Kirk Shaffer, ARP-1. Oscar will follow up.
  - Oscar will follow up with Edward regarding a list of IOU’s he sent the EBoard.
  - Also if anyone in the conference committee has any issues or correspondence with any executive on our conference agenda please forward it to Oscar so he can address it directly with them.
- **3<sup>rd</sup> Quarter Meeting**
  - Oscar has submitted the Duty Time request to ATO and everyone. We will hear from Oscar once that gets approved. For the RCD’s please note that the Duty Time request for the conference has also been submitted along with 3<sup>rd</sup> Quarter





- Oscar will be sending out the manager letters in the coming week.  
-Favi asked and wanted confirmation on the dates for the 3<sup>rd</sup> Quarter meeting which will be in Indianapolis June 23 and June 24 2019.
- **Regional Administrator**
  - Oscar has a meeting scheduled with the RA this coming Thursday and will confirm his attendance and role at the conference.

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**DIRECTOR OF RESOURCES REPORT – Dolores Leyva**

- **Budget Reports**
  - Dolores would like to remind everyone that the reports are due on May 30<sup>th</sup>. She has received some but plenty are still pending.
  - She will deposit the rebates to the chapters that already submitted and for those who submit after today will get their rebate in June.

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**DIRECTOR OF PUBLIC AFFAIRS REPORT – Susie Diaz**

- **La Palabra**
  - Articles due on June 7, 2019. Susie has sent out a reminder. She will send out an additional reminder within 2 weeks of the deadline.
  - She has received several articles and she is hoping that she receives more.  
-Bill asked if this is La Palabra volume that has the elections and set for the training conference and she confirmed it.

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**DIRECTOR OF EDUCATION REPORT – Randall Resto**

- **Training Conference**
  - All presenters for the training at the conference have confirmed their participation. Pictures and bios are coming in and Randall will send them in to Conference Co-Chairs
  - Randall has received approval from his managers for possibly being fully funded to travel and attend the training conference.
- **Scholarships**
  - Information data for scholarships is coming in and Randall will begin to collect the data from the automated applications.  
-Favi chimed in regarding the conference surveys. She mentioned that the National Employee Forum has their own type of survey for training conferences.  
-Favi prefers the surveys we use because we get more feedback.  
-Favi asked for feedback because she has been made aware that other EAs do not submit their surveys to HR at Headquarters. Favi asked Randall to take a look at that single page survey. (Action item)  
-Favi will do more coordination with the National Employee Forum.

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## CONFERENCE CO-CHAIRS – Ed Cardenas/Ida Marrero

- Ida began the briefing.
- **National Training Conference**
  - The giveaways have been selected for the conference.
  - Ida will also like to see more executives registered for the conference. There are only 1 or 2 who have registered and it's a must that they register.
    - *Oscar chimed in and told Ida that as he follows up with the executives he will make sure that they register.*
- **Edward Cardenas briefing.**
  - Edward asked if all executives have to pay for at least one day if they are there just for one day.
    - *Oscar mentioned that since they are on duty time and their LOB is probably paying for their participation then they should pay for the time that they are there.*
    - *Oscar did make the co-chairs aware that there will be some executives that may not want to pay because they will only attend for their presentation. Everyone will come together and determine how to proceed when dealing with each individual in a case by case basis.*
- **List of items emailed.**
  - This afternoon Edward sent out an email to the EBoard with a list of items that requires some answers from the EBoard.
    - *Oscar asked Edward to give the EBoard a day or two for them to respond to his email and answer the questions.*
  - Edward agreed and he did say that there are some items on the list that are pressing. For example the MC due to the fact that the script is being prepared. Edward asked if we had an idea of who that person maybe?
    - *Favi replied to Edward that we have an idea but there are some things she would like to finalize first before the decision is announced.*
    - *Ida mentioned that the sooner the better on the decision making so while she works on the script she can mold the script properly according to the agenda and its final version.*
    - *Oscar advised everyone the he will coordinate with Randall and put the final changes on the agenda and share it with everyone so the work on the script can continue.*

## SOCIAL MEDIA CHAIR UPDATE – Misael Goicuria

- **Promoting the Conference**
  - Misael has been pretty active on social media.
  - One of the ideas that came up was if members would go ahead and comment and share how training conferences have helped individuals and their careers. Also if there were any way to share photos and training information from previous conferences, this is another way to get more interaction with members regarding their conference experience.
    - *Favi really liked the idea and also suggested if we could create some kind of promotional video that would help in speaking about experiences and the conference.*



- *Favi will coordinate with Celsa to see what can be done but Favi would like to follow up with the membership campaign of recruitment that she wanted to get started earlier in the year that did not get launched due to the shutdown.*
- *Favi reiterate the importance of the role that the Social Media Chair plays in promotion of all initiatives and she mentioned that there is an amendment coming up which solidifies the position so it can receive the necessary support now and in the future.*
- Misael liked the ideas and he also really liked the idea of the videos because it's something that is different and in social media it's always good to create something that grabs the person's attention not just literature.

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**HISTORIAN – Hilda Banda**

- Hilda had to drop off on the call but she relayed some information to Misael to pass along to us.
- Misael mentioned that Hilda has made a request in the past for pictures and information regarding previous conferences, recruitments and anything significant worth documenting for our records so she can start creating a library of archives.
- *Oscar will follow up and discuss it further with the EBoard. (Action item)*

**Special Assistant – Celsa Rodriguez**

- Nothing to report at this time.

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**CHAPTER/CHAIR UPDATES**

**ACT – Roberto Villa**

- Budget report has been submitted to the DOR and Roberto is working on his own budget at the Tech Center.
- So far Roberto's manager has approved to fund his travels to Puerto Rico to attend the training conference

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**AEA/ANE –Maritza Miranda**

- **Maritza was not able to call in but Roberto briefed out for her.**
  - **Outreach**
    - *Mensa Charter school event will be held tomorrow from 4 to 530pm. This event will be attend by Maritza and 3 other members of the coalition.*
    - *Maritza has partner with the Black Coalition and together they have created a calendar with events from May to August of 2019. She will be sharing the information with everyone once it is finalized.*
    - *A retirement seminar is also in the works with Livingston for this summer.*
    - *Maritza will be submitting her budget to Dolores before the deadline expires.*

*-Favi inquired with Roberto if he still faces challenges with setting up events at the Tech Center. Roberto has not had any events in a long time because of those challenges.*





*-Favi brought this up because this was a topic that was brought up at the National Employee Forum where TWO was being restricted from attending any events during their lunch break. Favi asked if anyone else encountered this. No one mentioned that they were facing these specific challenges.*

**ASO Chapter Director– Ed Cardenas**

- Edward has 16 members that are interested in attending the conference so if there are any chapter with additional funds that could be spared please reach out to ED .

**ASW – Raul Garza (For Lydia)**

- Raul will be attending the DFW ACE Camp at the DFW tower on the 5<sup>th</sup> of June.
- Raul and Lydia are partnering and trying to set up a NHCFAE ACE Camp and Raul has taken the step to become an AVSED coordinator and will look into getting support from National STEM
- Raul will also be heading up Bring your Child to Work Day at the RO.
- Due to the tragic events in the area the Southwest did not host any Cinco de Mayo events.

**AWP –Jonathan Eagle**

- Jonathan was not able to call but Favi wanted to acknowledge Jonathan for his efforts in the WP chapter.
- Favi attended the Adelante mini conference where Favi and Jonathan spoke to kids and teens regarding aviation careers and it was a well attended and productive event
- Favi also attended a Burbank ACE Academy event where she took part in a speaking Panel.

**ACE/Communications Committee – Laurie Ortiz**

- For Communications Laurie is working on a Memorial Day message.
- For the Central Region the chapter is participating in a Leadership day and we are partnering with the Black Coalition for this event. We have the support of the RA and this is scheduled for October of 2019.
- Laurie has completed the STEM and Outreach course and she is encouraging as many people as possible to do the same. It's a 30 minute course.
- Livingston Federal will be coming in for a meet and greet in July
- Laurie will have an article ready for La Palabra.

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**AWA Capital Chapter- Karen Perez**

- Karen has one of her newest members shadowing the Capital chapter and its activities and she is definitely looking to be more active with the organization.
- The new members are considering running for RCD
- The Black Coalition reached out and provided a POC to try to coordinate a local STEM activity in the near future.
- Karen is continuing to solicit more members to participate on all aviation career activities.

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**501c3 Chair Update- Erik Salazar**

- Scholarship
  - 3 Applications were received.



- This is the scholarship that is replacing the FEEA Scholarship.
- Erik will be working with Pete who is the other committee member and they will be reviewing the applications and score them.
- The fund has about \$1,500 dollars and that will be distributed out this year to the winners.
- For fundraising the plan is to hold a silent auction at the conference for the funds to be distributed the following year to the winners.
- *Erik had an unrelated question regarding travel funds for the RCDs.*
- *Dolores advised Erik that this will be discussed in the 3<sup>rd</sup> Quarter meeting and a decision will be made on how those funds will be distributed.*
- *Bernice asked Erik if we are tax exempt when it come to buying giveaways for the conference.*
  - *Erik said we are tax exempt because of the 501c3 but it varies by state and the vendor may just require a tax ID which we do have.*

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**MEMBERSHIP CHAIR – Yami Gonzalez/ Bernice Merly (Co Chair)**

- Yami reports that due to the March deadline for withdrawal of the organization we saw an increase of dropped members.
- She wanted to reiterate that she is continuously updating the member list and correlating emails and updating email list for each chapter.
- Bernice mentioned that she contacted Abdul and reported the total number of members after the drop and coordinated added that information in the webpage to prepare member profiles.

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**TELECON ADJOURNED**

Telecon adjourned at: 8:02p.m.

**Minutes prepared by:**



**Oscar A. Torres  
National Director of Administration**





**Minutes approved by:**

*Faviola Garcia*

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**Faviola Garcia  
National President**

