

# NATIONAL HISPANIC COALITION OF FEDERAL AVIATION EMPLOYEES

PO Box 23276 / WASHINGTON, D.C. 20026-3276

## EXECUTIVE COMMITTEE MONTHLY TELECON

Telecon Number:	(712) 775-7031 July Eboard Ecomm Telecon		
Date:	Tuesday July 9, 2019		
Scheduled – Start Stop	5:30 p.m. (Eastern)	7:00 p.m. (Eastern)	

### TELECON INSTRUCTIONS

This TELECON is being recorded. To ensure all telecon participants can hear clearly, please identify yourself before you speak and do not forget to mute your phone (\*6) while others are speaking to cut down on background noise. Be mindful of your surroundings, call from a quiet location. Also, please one speaker at a time and keep comments/discussion brief so we ensure everyone has an opportunity to speak within the hour. Let's get started with the Roll Call. If I do not call your name, please identify yourself at the end of Roll Call.

### IN ATTENDANCE

President	Faviola Garcia	X	AWA	Karen Perez	X
Vice-President	Bill Fernandez	X	ACT	Roberto Villa	X
Director of Administration	Oscar Torres	X	AAL Acting	Vacant	
Director of Resources	Dolores Leyva	X	AWP	Jonathan Eagle	X
Director of Education	Randall Resto	X	ANM	Karla Valdez	X
Director of Public Affairs	Susie Diaz	X	ASW	Lydia Gomez-Martinez	X
Special Assistant	Celsa Rodriguez	X	MMAC	Veronica Salazar	Unavailable
AGL	Brendan Villegas	Unavailable	ASO	Ed Cardenas	X
Misael Goicuria	Social Media Chair	Unavailable	AEA/ ANE	Maritza Miranda	X
Membership Chair	Yami Gonzalez	X	ACE/Communications	Laurie Ortiz	X
Conference Coordinator	Ida Marrero	X	Corporate Chairs	Raquel Ysasi Huerta/ Davey Irizary	Unavailable
Membership Co Chair	Bernice Merly	X	Historian	Hilda Banda	X

### CALL TO ORDER

**Oscar conducted roll call for the Ecomm portion of the call at 6:00pm**  
**Many people were limited in time. Notes below are in Chronological Order.**



**DIRECTOR OF ADMINISTRATION- Oscar Torres**

- Oscar was on overtime so he did want to brief the executive board
- He confirmed that Glen Martin would be attending the conference that Tuesday, his office confirmed. Oscar will be working on getting him registered.
- For Topics of Discussions Oscar wanted to know if anyone else on the board had topics or questions for the executive. If anyone has any input on this it would be appreciated.

**Conference related items**

- Oscar has sent most of the duty time letters to all manager and he will send an amended letter to highlight the request for the Executive Committee meeting since in the first letter it was not clear.
- All duty time letters have supporting documentation for admin time and if any managers request clarification Oscar will be happy to provide it.
- RCD's are expected to travel in on Sunday so they can attend the Ecomm meeting on that Monday.
- Logistics are being worked on in order to have some kind of participation on the ACE Camp being led by Civil Rights but more info on that is pending.
- All the executives have confirmed their participation for the conference.
- In Puerto Rico Oscar will elaborate on elections for the RCD's that are coming up for FY2020.

**DIRECTOR OF RESOURCES – Dolores Leyva (Briefed by Oscar)**

- Dolores had to catch a flight but she wanted everyone to know that she sent a notification that the rebates are due and she will be depositing funds as soon as she gets them.
- Dolores also sent out a list of the member assignments to the RCD's and she wants RCD feedback to ensure that their members are where there are suppose to be.
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**PRESIDENT – Faviola Garcia**

- Favi wanted to focus on conference.
- But she acknowledged that there No current updates at this time but the board is working on some issues related to members and once details can be shared they will be.
- Favi wants to hear from the RCD's and the board and address any issues because this is probably the last telcon until we meet in Puerto Rico.

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**WESTERN PACIFIC –Jonathan Eagle**

- Jonathan has sent all chapter meeting notes to Oscar
  - Western Pacific is participating in 2 Ace Camps
  - Elections are underway in Western Pacific
  - There are about 12 people going to Puerto Rico Representing Western Pacific
  - Jonathan has volunteered on the ACE camp in Puerto Rico and would like to offer his expertise as an Air Traffic Controller.
  - Jonathan wanted to follow up regarding the Latino Pilots Association and they are looking for a booth for the conference. *Favi told Jonathan to contact Raquel and see if we can have a table available.*
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## **DIRECTOR OF EDUCATION REPORT – Randall Resto**

- All scholarship selections have been made and Randall is double checking all the amounts are correct
  - Randall would like to see a strategy with the 501c3 in connection with scholarships
  - Conference wise Randall is working with Oscar with some changes to the conference agenda so we are making sure all is correct.
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## **VICE-PRESIDENT’S REPORT – Bill Fernandez**

- Bill followed up with the 501c3 and he would like to see the RCD’s take advantage of this opportunity. Erik has offered a letter in order for RCD’s to present to vendors so they can donate and this could even alleviate carrying any items to Puerto Rico
  - *Susie Mentioned she has worked with her local Trader Joes and they can be willing to donate. They do not donate gift cards.*
- Bill is meeting with Andy Quinn and a company that does fundraising more aligned with the 501c3. There will be a cost analysis on this. This type of funding will not only help in scholarships but it can help the organization with Conferences. Once Bill has more info he will share it.
- For Conference Bill has been in contact with Michelle at the San Juan Tower and she is working in setting up an event to help in an orphanage in San Juan that Friday after the conference. Bill will have the name of it and disseminate it to the RCD’s
- Unfortunately Dolores had to drop off buy Bill wanted some feedback on the lower chapter rebates that chapters just received. We all know that the organization took a loss with the furlough and this was a loss for the chapters as well. Bill will like to hear from the RCD’s how this is impacting the RCD’s.
  - *Maritza (Eastern) mentioned that this has created a hardship for her chapter since she wanted to assist her members with some kind of help for the conference.*
  - *Lydia (Southwest) also said the same.*
  - *Jonathan remembers this shortfall being discussed but there was no concrete amount mentioned.*
- Bill reminded the RCD’s that Dolores is giving the chapters their travel money from the 2<sup>nd</sup> Qt meeting even though the meeting was canceled.
  - *Yami Chimed in for membership and she mentioned that she sent out a list for the RCD’s to verify their member list and ensure that all members are where they need to be and she has not received a reply from anyone. She asked all RCD’s to please review the spreadsheet to ensure that everyone gets the dues that correspond.*
- Bill reiterated that all RCD’s please check the list Yami sent out. This is funds for your chapters. Even if all is OK please let her know.
  - *Laurie would like to sit with Yami in Puerto Rico to go over the list. And they will.*

**OSCAR HAD TO DROP OFF SINCE HE WAS WORKING AN OVERTIME.**



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## DIRECTOR OF PUBLIC AFFAIRS REPORT – Susie Diaz

- **La Palabra**
  - Volume 9 has been completed and its on the website. You will need to log with your profile password.
  - All members will receive a copy
- **Website**
  - All issues have been taken care of and all pricing for registration has been changed.
  - Susie is sharing registration information with the conference coordinators.
  - *Bernice chimed in and mentioned to Susie that she currently has 111 members registered in the membership database. Susie asked Bernice to discuss this offline and they will.*

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### Special Assistant – Celsa Rodriguez

- Celsa had to drop off. Nothing to report.
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## CONFERENCE COORDINATOR – Ida Marrero

- There are 79 members registered and 32 non-members
- Ida asked the RCD's if they have all registered.
  - *Susie mentioned that everyone should be registered and there should be no exceptions to honor the \$275 if they didn't register on time.*
  - *All RCD's on the call confirmed that they are registered and the only one that did not is Karla Valdez who is not attending the conference. (Karla Called in the telcon and confirmed that)*
- The hotel is running out of contracted rooms. Ida has spoken to her contact at the hotel and they have confirmed that currently there are only 5 rooms left. If more rooms for members are needed then we can see what the hotel can do but its not guaranteed.
- We have 420 room nights confirmed which way above our requirement.
- Ida would appreciate any help from anyone to set up if they arrive early but she does have some people from Tech Ops locally in Puerto Rico. Once Ida arrives she will meet with Gerardo, which is her POC at the Hilton.
  - *Bernice advised Ida that she will be in the island and she can help in setting up if she is asked.*

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## HISTORIAN – Hilda Banda

- Hilda inquired about a PowerPoint presentation of pictures that were displayed last year at the conference and she has not received anything from last year's conference.
- Hilda asked if anything were needed from her to assist in the conference, she would make herself available.



- *Favi mentioned that she would like Hilda to focus on the past events of our organization and she is aware that she will need support in order to get all documents like pictures archived. Favi will have a conversation with Hilda to focus on this.*
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**COMMUNICATION- Laurie Ortiz**

- *Laurie had nothing to report but Favi wanted to acknowledge the work she has put in along with Gerald Acevedo and all the communication and staying on top of the messages.*
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**CAPITOL CHAPTER –Karen Perez**

- Capitol will have 14 members attending the conference.
- Karen reported that she one member that is showing interest in running for RCD in the upcoming elections. She is currently shadowing the other board positions to learn more about the role.
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**MEMBERSHIP CO CHAIR- Bernice Merly**

- Bernice mentioned that a message is ready to be sent out to the membership to encourage registration to the coalition website to increase profile registrations.
    - *Favi will coordinate with Bernice and go over this document before it's sent to the membership. We will want to word it to show the benefits to have a profile established in the website specifically to have access to all the documents like La Palabra, etc...*
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**TECHICAL CENTER – Roberto Villa**

- Roberto has one member attending the conference plus him.
- The budget report will be completed by the end of the week hopefully
- Roberto has replied to Yami and Dolores regarding their request of the chapter information.

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**NORTHWEST MOUNTAIN –Karla Valdez**

- Nothing else to report other than what was noted under Conference Coordinator section of these minutes.
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**SOUTHWEST – Lydia Gomez-Martinez**

- Lydia reports that 7 members will be attending the conference.
- There are several members from Albuquerque who were waiting for funding. Lydia has reached out but has not heard back from them.
- The rebate being less for the last quarter did hurt the chapter when it comes to funds.
- The chapter is working on a couple of other things like an Ace Camp and planning for Hispanic Heritage Month. Raul Garza has been helping with that.

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**EASTERN/NEW ENGLAND –Maritza Miranda**

- Maritza will be arriving on Friday before the conference so she can make herself available with setting up at the conference but only early during the day since family will be visiting after.
- Maritza asked if Gerald Acevedo and Victoria Fuentes could attend the 4<sup>th</sup> Qt meeting since they are deputies.
  - *Favi does not object to that request and the board members on the call agreed as well. Space is the only issue right now but she will get back to Maritza to confirm.*
- Maritza will be submitting her budget report soon.

**CENTRAL- Laurie Ortiz**

- The region will be having an AVSED workshop in collaboration with the Black Coalition on July 18 and 19<sup>th</sup>.
- On July 12<sup>th</sup> the Administrator will be in the office and he will be visiting with employees.

**SOUTHERN REGION- Ed Cardenas**

- Edward did not have anything to add.

**MEMBERSHIP CHAIR – Yami Gonzalez**

- Yami filled in her part regarding the membership list and feedback from the RCD’s.
- See Vice President section above for Yami’s comments on this.
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**Final Thoughts by Favi.**

- **Summary**
  - 1) **Membership request from Bernice asking the members to set up their membership profile in the NHCAFE website. (Message by Favi to the membership)**
  - 2) **Executive committee to register for the conference and advice the President if any RCD’s are not going to attend. Karla has confirmed her absence.**

**TELECON ADJOURNED**

Telecon adjourned at: 7:07p.m.

**Minutes prepared by:**



Oscar A. Torres



**National Director of Administration**

**Minutes approved by:**

*Faviola Garcia*

**Faviola Garcia  
National President**

